

Governing Board Agenda
WASHINGTON ELEMENTARY SCHOOL DISTRICT
GOVERNING BOARD AGENDA FOR
REGULAR MEETING

DATE: August 22, 2013

TIME: Regular Meeting 7:00 p.m.

PLACE: Administrative Center, 4650 West Sweetwater Avenue, Glendale, AZ 85304-1505

CONSISTENT WITH THE REQUIREMENTS SET FORTH IN ARS 38-431.02,
NOTICES OF THIS PUBLIC MEETING HAVE BEEN APPROPRIATELY POSTED.

A copy of the completed agenda with names and details, including available support documents, may be obtained during regular business hours at the Washington Elementary School District Superintendent's Office at 4650 West Sweetwater Avenue, Glendale, AZ 85304-1505.

I. REGULAR MEETING – GENERAL FUNCTION

- A. Call to Order and Roll Call
- B. Moment of Silence and Meditation
- C. Pledge of Allegiance
- D. Adoption of the Regular Meeting Agenda

It is recommended that the Governing Board adopt the Regular Meeting Agenda.

Motion _____ Second _____ Vote _____

- E. Approval of the Minutes 1-9

It is recommended that the Governing Board approve the Minutes of the July 11, 2013 Regular Meeting. (Governing Board President, Mr. Chris Maza, participated telephonically.)

Motion _____ Second _____ Vote _____

- F. Approval of the Minutes 10-11

It is recommended that the Governing Board approve the Minutes of the August 1, 2013 Special Meeting. (Governing Board members participated telephonically.)

Motion _____ Second _____ Vote _____

- G. Current Events: Governing Board and Superintendent

- H. Public Participation**

- Members of the public may address the Governing Board during this portion of the agenda in regard to non-agenda items (not to exceed three (3) minutes at chair's discretion). If interpretation services are used, the time shall not exceed six (6) minutes, including interpretation.)

I. REGULAR MEETING – GENERAL FUNCTION (continued)

- Additionally, or instead of, members of the public may address the Governing Board during a specific item that is on the agenda (not to exceed three (3) minutes at chair's discretion). If interpretation services are used, the time shall not exceed six (6) minutes, including interpretation.)

I. It is recommended that the Governing Board approve the Consent Agenda.

Motion _____ Second _____ Vote _____

II. CONSENT AGENDA

- | | |
|---|-------|
| *A. Approval/Ratification of Vouchers | 12-13 |
| The Vice President of the Board reviews all vouchers prior to the meeting of the Board. Vouchers represent orders for payment of materials, equipment, salaries and services. | |
| *B. Personnel Items | 14-16 |
| Personnel items include resignations, terminations, requests for retirement or leave, recommendations for employment and position changes. | |
| *C. Out-of-County/State Field Trips | 17-31 |
| 1. John Vasey, Orangewood School, submitted an out-of-county/state field trip to the Colorado River, Lee's Ferry, AZ, Colorado River, Horseshoe Bend, AZ, Sky Y Camp and Goldwater Lake, Prescott, AZ, September 29 – October 4, 2013, for 6th grade students at a cost of \$13,520.00. | |
| 2. John Vasey, Orangewood School, submitted an out-of-county/state field trip to the Hoover Dam, Boulder City, NV, Willow Beach, AZ, Sky Y Camp and Goldwater Lake, Prescott, AZ, October 1-4, 2013, for 6 th grade students at a cost of \$21,916.65. | |
| *D. Annual Intergovernmental Cooperative Purchase Agreements with the Greater Phoenix Purchasing Consortium for Schools (GPPCS) and Strategic Alliance for Volume Expenditures (SAVE) | 32-35 |
| *E. Annual Intergovernmental Cooperative Purchase Agreements with the State Procurement Office (SPO) and Mohave Educational Services Cooperative (MESC) | 36-37 |
| *F. Award of Contract – RFP No. 13.002, Community Mobile Dental Services at No Cost to the District | 38-46 |
| *G. Award of Contract – RFP No. 13.014, Life Safety Services | 47-48 |
| *H. Award of Contract – Bid No. 13.010, Maintenance Parts, Supplies, Rentals, Repair and Service Calls | 49-50 |
| *I. Award of Contract – Bid No. 13.021, Nutrition Services Kitchen Equipment | 51-52 |
| *J. Addendum to the Food Program Permanent Service Agreement for the Fresh Fruit and Vegetable Program | 53-55 |
| *K. Student Placement Agreement between Arizona State University/Mary Lou Fulton Teacher's College/University Service Learning and the Washington Elementary School District/ Academic Support Programs Department | 56-59 |

II. CONSENT AGENDA (continued)

- *L. Acceptance of the Elementary and Secondary School Counseling Grant in the Amount of \$364,386.00, the School Safety Grant in the Amount of \$571,462.04, the City of Phoenix Block Watch Grants in the Amount of \$39,216.00, the Character Education Matching Grant in the Amount of \$80,000.00 and the Target Grant in the Amount of \$2,000.00 60-62

III. ACTION / DISCUSSION ITEMS

- A. Arizona School Boards Association's Delegate Assembly Appointments and Proposed 2014 Legislative Political Agenda (Chris Maza, Governing Board President) 63-65

Motion _____ Second _____ Vote _____

- B. Revision to Agreement with SBA Steel II LLC (Managing Sprint/Nextel Assets) for the Cell Tower at Sahuaro Elementary School (Cathy Thompson) 66-72

Motion _____ Second _____ Vote _____

IV. INFORMATION / DISCUSSION ITEM

- A. Update Regarding K-3 Standards-Based Report Cards and Reporting Student Progress (Janet Sullivan) 73-82

V. FUTURE AGENDA ITEMS

VI. GOVERNING BOARD AND SUPERINTENDENT ACKNOWLEDGMENTS

VII. ADJOURNMENT

Motion _____ Second _____ Vote _____

NOTES: As a matter of information to the audience, five days prior to any Governing Board Meeting, Board Members receive the agenda along with the extensive background material which they study individually before action is taken at the meeting. Routine matters will be asterisked and approved as consent agenda items. Any member of the Governing Board may remove items from the consent agenda.

Persons with a disability may request a reasonable accommodation by contacting 602-347-2802. Requests should be made at least 24 hours prior to the scheduled meeting in order to allow time to arrange for the accommodation.

(*) Items marked with an asterisk (*) are designated as Consent Agenda Items. This implies that the items will be considered without discussion. Consent Agenda items may be removed for discussion and debate by any member of the Governing Board by notifying the Board President or the Superintendent twenty-four (24) hours before regular Board meeting or by a majority of the Governing Board members present at the Board Meeting.

(**) Members of the public who wish to address the Board during Public Participation or on an item which is on the agenda may be granted permission to do so by completing a PUBLIC PARTICIPATION SPEAKER COMMENT form and giving it to the Board's Secretary PRIOR TO THE BEGINNING OF THE MEETING. Those who have asked to speak will be called upon to address the Board at the appropriate time. If interpreter services are needed, please contact Angela Perrone at 602-347-2609 at least 24 hours prior to the scheduled Board Meeting in order to allow sufficient time to arrange for an interpreter to be available.

(**) During open session, the Board shall not hear personal complaints against school personnel or any other person connected with the District. Policy KE is provided by the Board for disposition of legitimate complaints including those involving individuals.

(**) The Board may listen but cannot enter into discussion on any item not on the agenda. Depending upon the number of requests to speak to the Board, time limitations may be imposed in order to facilitate accomplishing the business of the District in a timely manner.

WASHINGTON ELEMENTARY SCHOOL DISTRICT
GOVERNING BOARD MINUTES: REGULAR MEETING

2013-2014

July 11, 2013

Administrative Center
Governing Board Room
4650 West Sweetwater Avenue
Glendale, AZ 85304-1505

I. REGULAR MEETING – GENERAL FUNCTION

A. Call to Order and Roll Call

Mr. Maza called the meeting to order at 7:00 p.m. Governing Board members constituting a quorum were present: Mr. Bill Adams, Ms. Clorinda Graziano, and Mrs. Tee Lambert. Mr. Chris Maza participated telephonically. (Governing Board member not present was Mr. Aaron Jahneke.)

B. Moment of Silence and Meditation

Mr. Maza called for a moment of silence and meditation.

C. Pledge of Allegiance

Mr. Maza led the Pledge of Allegiance.

D. Adoption of the Regular Meeting Agenda

A motion was made by Mr. Adams that the Governing Board adopt the Regular Meeting Agenda. The motion was seconded by Mrs. Lambert. The motion carried.

UNANIMOUS

E. Approval of the Minutes

A motion was made by Mr. Adams that the Governing Board approve the Minutes of the June 27, 2013 Regular Meeting. The motion was seconded by Mrs. Lambert. The motion carried. Ms. Graziano abstained from the vote.

UNANIMOUS

A motion was made by Mr. Maza to table the approval of the June 27, 2013 Executive Session. The motion was seconded by Mr. Adams. The motion carried.

UNANIMOUS

F. Current Events: Governing Board and Superintendent

There were no current events.

G. Public Participation

There was no public participation.

H. Approval of the Consent Agenda

A motion was made by Ms. Graziano that the Governing Board approve the Consent Agenda items as presented. The motion was seconded by Mrs. Lambert. The motion carried.

UNANIMOUS

II. CONSENT AGENDA

***A. Approval/Ratification of Vouchers**

Approved and ratified the vouchers as presented.

UNANIMOUS

***B. Personnel Items**

Approved the personnel items as presented.

UNANIMOUS

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- | | |
|---|------------------|
| *C. Public Gifts and Donations (The Value of Donated Items is Determined by the Donor)
Approved the public gifts and donations as presented. | UNANIMOUS |
| <ol style="list-style-type: none"> 1. Sardella's donated pizzas with a value of \$750.00 for back to school teacher appreciation at Mountain View School. 2. Salt River Project donated a check in the amount of \$4,900.00 to be used to fund "Young Engineers of Tomorrow" with materials and supplies for the gifted program at Orangewood School. | |
| *D. Extension and Renewal of Annual Contracts for Specified Goods and Services | UNANIMOUS |
| *E. Annual Intergovernmental Cooperative Purchase Agreements with the State Procurement Office (SPO) | UNANIMOUS |
| *F. Continuation of Services Provided by Sole Source Vendors | UNANIMOUS |
| *G. Authorization to Issue RFP No. 13.002 – community Mobile Dental Services | UNANIMOUS |
| *H. Permission to Pursue the Department of Economic Security, Division of Aging and Adult Services – Refugee Resettlement Program Grant on Behalf of the District | UNANIMOUS |
| *I. Acceptance of the Verizon Foundation Grant in the Amount of \$750.00, the Target/Musical Instrument Museum Grant in the Amount of \$10,080.00 and the First Things First Grant in the Amount of \$150,000.00 | UNANIMOUS |
| *J. Second Reading and Adoption of Proposed Amended Board Policy GCCA/GDCA – Professional/Support Staff General Leave | UNANIMOUS |
| *K. Second Reading and Adoption of Proposed Amended Board Policy JK – Student Discipline | UNANIMOUS |

III. PUBLIC HEARING

A. Public Hearing – Adopted Expenditure Budget 2013-2014

Ms. Cathy Thompson gave a presentation regarding the budget for adoption which was based on limits set by Arizona legislative action. She reviewed the proposed operational budget, as well as tax rate information.

Mr. Adams asked the following questions:

- Was the total tax rate 4.7% for the homeowners? Ms. Thompson responded that the total tax rate (primary tax rate plus secondary tax rate) would be approximately \$6.00 for every \$100.00 of assessed value for homeowners.
- Why was Deer Valley District's tax rate higher and Madison District's tax rate lower, as mentioned in the presentation? Ms. Thompson replied that there were many variables that could affect the tax rates, e.g., cash availability, more bonds that need to be paid, or higher assessed values of homes.

Ms. Graziano made comments and asked the following questions:

- The District's budgeted expense per student was \$6,960.89 and asked if anyone knew what the Arizona and Federal average per student expense was? Mr. Maza estimated that the national average per student expense was approximately \$8,000.00-\$9,000.00.

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- The Special Education Average Daily Membership on Page 52 reported 21,144.370 Resident and 21,174.320 Attending. Did the numbers indicate 30 out-of-district students? Ms. Thompson replied that the amount was the average daily membership and reflected students that attended and left the District.
- Asked about the referenced memo item (1) on page 53 with a blank dollar amount in Fund 010, object code 6590 for Classroom Site Fund pass-through payments to district-sponsored charter schools. Ms. Thompson stated that the amount for the district-sponsored charter schools had not been calculated yet and would be detailed on a future revised budget report.
- Soft Capital Allocation Fund 625 on page 54 reported \$2,086,173.00 for Current FY 2013 and \$0.00 for Budget FY 2014. Ms. Thompson reported that the Soft Capital Allocation Fund and Unrestricted Capital Outlay Fund had been combined into one fund. Ms. Thompson stated that the State had allocated \$450.00 per student and then did a reduction. Thus, the actual per pupil amount that the District received was approximately \$155.00 per student. She advised that last year, the District had a cash carryover, however, the cash carryover amount was decreasing each year.
- Federal Projects – 160-ESEA Title IV – 21st Century Schools on page 56 indicated a grant budget reduction of approximately \$800,000.00 which was unfortunate because it is an excellent after-school program.
- Federal Projects – 100-130 ESEA Title I – Helping Disadvantaged Children on page 56 was reduced by almost \$1 million. Ms. Thompson reported that it was due to sequestration reductions.
- Federal Projects 290 Medicaid Reimbursement on page 56 was \$3 million less. Ms. Thompson stated that the District received reimbursement as claims were submitted. She reported that the reimbursement income had decreased to approximately \$600,000.00. Ms. Thompson advised that the excess cash in the fund was used for a one-time payment to employees.
- Unrestricted Capital Budget Limit, Soft Capital Allocation Limit, and Classroom Site Fund Budget Limit – item 7 – Unexpended Budget Balance in Fund 610 on page 58 - \$4,675,688. Was this amount the carryover from last year to this year? Ms. Thompson responded that the amount was the estimated carryover. Ms. Graziano asked if any funds would be returned to the State and Ms. Thompson replied that the District would not have any funds to return to the State.
- M&O Fund Supplement – 1000 Classroom Instruction on page 61 – Ms. Graziano asked if 100% of the funds were used for teachers' salaries and not for Administration or other expenses. Ms. Thompson confirmed that 100% of the funds were for teachers' salaries, e.g., kindergarten instructors and intervention specialists.
- English Language Learners Supplement – Structured English Immersion Fund on page 63 with zero balance – asked if this was the item previously presented to the Governing Board where forms were completed and the District did not receive any funding from the State even though the District was teaching structured English immersion. Ms. Thompson replied that Ms. Graziano was correct.
- 511 Desegregation – Regular Education, 512 Desegregation – Special Education and 514 Desegregation – ELL incremental Costs on page 64 – asked if all of the funds were specifically for the benefit of the classrooms. Ms. Thompson advised that 2200 Instructional Staff was for translation services which assisted the classrooms and all other funds were specifically for classroom instruction. Ms. Graziano confirmed with Ms. Thompson that the taxpayers' money was going directly to the classrooms.

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- PSD-12 Weighted Student Count – Charter School K-8 on page 68 – 360 students – asked how the District arrived at that number? Ms. Thompson replied that 360 students was an estimate. She advised that the District could not count any students that were in the District last year. Ms. Thompson reported that the estimate was based on anticipated kindergarten students and new students to the District.

Mrs. Lambert asked the following questions:

- Did the District receive any Title I allocation funding? Ms. Thompson replied that the amount budgeted on page 56 was an estimate. Mrs. Lambert asked how much was it reduced from the current fiscal year budget? Mrs. Sullivan stated it was reduced by 8%.
- Was the 21st Century Grant money being phased out because the grant was over? Mrs. Sullivan responded that five schools were in year five and they were eligible to reapply for next year. Mrs. Sullivan reported that there were no new applications for next year, therefore, there were five schools who would not have 21st Century Grant funding this coming school year.
- Was there funding from the State associated with the 3rd grade Move on When Reading mandate by the State? Mrs. Sullivan replied that there was funding that helped pay for K-3 instructional programs, mostly teachers. Ms. Thompson reported that it was an additional .04 weight added for students (approximately \$1.2 million for K-3 reading).
- Referenced Ms. Graziano's comments that the desegregation funding was helping to support the SEI classroom instruction. Mrs. Lambert stated she realized that the desegregation budget did not fund all of the SEI program expenditures and other funding sources had to be utilized. She asked what was the amount to fully fund the program. Mrs. Sullivan advised that the SEI budget application would have made WESD eligible for approximately \$1.9 million.

There were no questions/comments from the public.

IV. RECESSING OF PUBLIC HEARING FOR REGULAR MEETING

V. ACTION / DISCUSSION ITEMS

A. Adopted Expenditure Budget 2013-2014

UNANIMOUS

A motion was made by Ms. Graziano that the Governing Board adopt the 2013-2014 Proposed Budget, and approve and verify the Desegregation Budget Supplement and Verification Report. The motion was seconded by Mrs. Lambert. The motion carried.

B. Utility and Access Easement for APS-Owned Interconnected Solar Installation

UNANIMOUS

Ms. Cathy Thompson advised that a Memorandum of Understanding with APS was previously presented to the Board regarding the possibility of installing solar structures at three of the District's schools. District staff worked with APS to identify the following three schools who qualified for the project: Desert Foothills Junior High School, Moon Mountain Elementary School, and Sunburst Elementary School.

Ms. Thompson advised that the Governing Board's approval was required for the utility and access easements in order for the solar systems to be on the school sites for 20 years. Ms. Thompson stated that all solar installations in the program would be for covered parking and/or covered shade structures.

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Ms. Thompson reported that there was a small cost savings benefit for the District (approximate \$200,000.00 at each site over the 20 year period). Another benefit for the District would be the fixed rate for a specified number of kW hours each month for the 20 year period.

Mr. Adams asked if it was possible for the District to negotiate a lower fixed rate since it was a large APS purchaser. Ms. Thompson replied that the program had guidelines that must be followed. Mr. Rex Shumway, legal counsel, advised that the rate structure was approved by the Corporation Commission. Mr. Adams asked Board members if they were interested in tabling this agenda item to allow Ms. Thompson time to pursue the matter.

Mrs. Lambert asked if a discussion regarding the fixed rate should have been held at the previous meeting when the Memorandum of Understanding was approved since this item was for the easement only. Mr. Shumway advised that the Utility and Access Easement Agreement would bind the District with APS to go forward with the program.

Ms. Thompson provided clarification regarding the program. The information provided by APS stated that the program was called Schools and Government Program and had very specific guidelines, e.g., limits on the size of the solar systems. The guidelines stated that once the easements were approved and the solar systems were installed, the fixed rate (approved by the Corporation Commission) would go into effect. The District could opt out of the fixed rate and select another rate structure, if desired.

Ms. Graziano asked if the easements were approved and not the whole program, could APS put in the easements and put something else on it. Ms. Thompson replied that the intent of the easements was for APS to install the solar systems which APS would maintain.

Mrs. Lambert asked if the easements would take any ground space from the schools. Ms. Thompson responded that it would not. Ms. Thompson advised that the school principals were very excited about the program which would provide covered parking for the staff. One of the schools would have a shade structure where the students wait for the afternoon bus. Mrs. Lambert summarized that the District would benefit from the shade structures built and maintained by APS for 20 years at no cost to the District and with a reduced fixed rate cost.

Ms. Graziano noted that the program had a maximum limit of three solar projects with APS and asked if the schools that currently have solar systems were with SRP. Ms. Thompson replied that the current solar systems were with APS, however, with a different program. Ms. Graziano stated that any clean energy program that the District could provide to the students would benefit them in the future.

Mr. Adams reported that this was the entire contract and not just the easement. He stated he was in full support of the program, but believed there was an opportunity for the District to get a concession on the fixed rate because it was a 20 year commitment, even though there was an opt out clause for the fixed rate.

Mr. Maza referenced Ms. Graziano's point that this was good for the students and stated there was a public relations piece with this program. Mr. Maza advised that the public may think that the District was using its funds to construct the shade structures even though that was not the case. He mentioned that another district had had issues with several companies regarding solar systems.

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Ms. Graziano asked if this item was tabled in order to ask for a concession on the fixed rate, would the District run the risk of losing this opportunity to participate in the program. Ms. Thompson stated she did not know.

A motion was made by Mrs. Lambert that the Governing Board approve the Utility and Access Easements for APS-Owned Interconnected Solar Installations at Moon Mountain and Sunburst Elementary Schools and Desert Foothills Junior High School and authorize the Superintendent to execute the necessary documents. The motion was seconded by Ms. Graziano. The motion carried.

C. Changes in Grade Level for Cholla Middle School

UNANIMOUS

Ms. Cathy Thompson advised that the Arizona Department of Education (ADE) had new guidelines that required minutes be provided, indicating Governing Board approval for any grade level changes for individual schools.

Due to the relocation of students in the New Beginnings program, it was necessary to submit a change to the entity profile at ADE for Cholla Middle School. Cholla previously included sixth grade students that were being served in the New Beginnings program, and would now be changed to serve only seventh and eighth grade students.

Mrs. Lambert asked if the New Beginnings students' attendance and academic scores would now be included at their home schools. Ms. Thompson replied in the affirmative.

A motion was made by Ms. Graziano that the Governing Board approve the change from 6-8 grade configuration for Cholla Middle School to 7-8 grade configuration. The motion was seconded by Mr. Adams. The motion carried.

D. Governing Board Arguments for the Maintenance and Operations (M&O) and Capital Override Pamphlet

UNANIMOUS

Mrs. Lambert advised that she had prepared the Governing Board's arguments for the M&O and capital override pamphlet and presented them for the Board's consideration. Mrs. Lambert stated that she had reviewed prior Board arguments and had taken Board members' input into consideration.

During a discussion, the following changes were made to the Maintenance and Operations (M&O) Budget Override argument:

- Second bullet changed to:
 - schools where students can be successful with highly trained and effective teachers, preparing students to become college and career ready using curriculum aligned with Arizona Standards and assessments to monitor their progress.
- Third bullet changed to:
 - meeting all of our students' needs with full-day academic kindergarten programs, reading and math interventions, programs for our English language learners; and providing Music, Art and PE for all students.
- Paragraph after bullets changed to:
 - Arizona Revised Statute §15-481(G) was amended in 2009 and allows school districts to combine their K-3 Override and their M&O Override into one Override request, therefore, saving the cost of separate elections for WESD and confusion to our taxpayers.

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During a discussion, the following changes were made to the Capital Override Election argument:

- First paragraph changed to:
 - Technology is everywhere in our daily lives, in ways that we often take for granted. Mechanics plug your car into a computer to evaluate what's wrong. In restaurants and stores, technology is used for inventory, tallying your purchases and providing store discounts. In an office, the use of technology has increased productivity, and is used for research, reports, communication and accounting. At home, your digital television, cellular phone and even the microwave are useful tools, thanks to technology. It is this world for which we, in the Washington Elementary School District (WESD), prepare our students to be college and career ready.

Board members thanked Mrs. Lambert for her time and efforts in preparing the Board's arguments for the M&O and capital override pamphlet.

A motion was made by Ms. Graziano that the Governing Board approve the arguments in support of the Maintenance and Operations (M&O) and Capital Overrides, as amended, to be included in the Publicity Pamphlet for the election to be held on November 5, 2013. The motion was seconded by Mr. Adams. The motion carried.

E. Temporary Suspension of Policy BGB – Policy Adoption and Adoption of Proposed Amended Policies GCJ – Professional Staff Noncontinuing and Continuing Status, GCK – Professional Staff Assignments and Transfers, GCO – Evaluation of Professional Staff Members and GDO – Evaluation of Support Staff Members **UNANIMOUS**

Mr. Rex Shumway, Legal Counsel, advised that there were two parts to the agenda item. The first part was to temporarily suspend the obligation to have two readings in order to make a policy change if the Board so desired. The second part requested the Board's approval to adopt the proposed amendments to the policies, as presented.

Mr. Shumway reported that the Governing Board adopted the ASBA model policies in 2004 for Policy GCO/GDO – Evaluation of Staff Members and Regulation GCO/GDO-R – Evaluation of Staff Members which addressed both professional and classified staff members. Mr. Shumway stated that due to the significant changes mandated by the adoption of House Bill 2500 (amending various statutory employment provisions), it was now necessary to divide the Policy GCO/GDO. Amended Policy GCO would apply to professional staff members and amended Policy GDO would apply to support staff members. Mr. Shumway advised that the majority of the changes to amended Policy GCO pertained to the teacher evaluation process.

Ms. Graziano asked the following questions:

- Last sentence of Transfers on page 112 states: "Any deviation from this procedure requires approval from the Superintendent or designee." Second paragraph of Transfers on page 104 states "...and the Governing Board has approved the new placement as in the best interests of the pupils in the school." Mr. Shumway stated that page 104 would be a unique situation, but agreed the verbiage should be the same.

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- Last bullet on page 114 for Classroom Observations by Evaluator states: “There shall be at least sixty (60) calendar days between the first and last observations.” Ms. Graziano referenced “at least forty-five (45) instructional days” in other areas and asked if they should be the same. Mr. Shumway responded that for a legal evaluation, statute states there must be two observations at least 60 days between the first and last observation. However, if in the first observation for a probationary teacher, it is determined that they are inadequate in their classroom performance, that single observation may serve as the basis for issuing a preliminary notice of inadequacy of classroom performance and the last observation will be considered to determine if they improved during their probationary period to determine if a recommendation for nonrenewal is made to the Governing Board.
- Do you need two observations to complete an evaluation? Mr. Shumway replied that two observations are required to complete an evaluation, however, you do not have to have a completed evaluation to give a probationary teacher a preliminary notice of inadequacy of classroom performance.
- What are the category headings for the evaluation? Mr. Shumway responded that the four performance classifications were on page 107 and were highly effective, effective, developing, and ineffective.
- “Unsatisfactory” is used on page 112, “inadequate” is used on page 116, “unsatisfactory” and “not satisfactory” are used on page 121, and “not satisfactory” is used on page 125. Ms. Graziano asked if “unsatisfactory” on page 112 should be changed to “inadequate” or “ineffective”? Mr. Shumway stated that all references to “unsatisfactory” and “not satisfactory” in Policy GCO and Policy GDO would be changed to “inadequate” in order to be consistent with other provisions.

Mrs. Lambert asked for clarification of the last paragraph on page 104 regarding transferring teachers from one school to another school within the District. Mr. Shumway stated that performance classifications were considered, e.g., not transferring a “developing” teacher to a school that already had several “developing” teachers. Mrs. Lambert stated she liked “equitably distributing” the staff.

Mrs. Lambert asked if there was a Regulation for Policy GCK? Mr. Shumway replied that ASBA did not process any regulations for Policy GCK, however the District would develop regulations to the extent necessary.

Mr. Adams asked for clarification regarding temporarily suspending Policy BGB. Mr. Shumway reported that Policy BGB required a first and second reading as part of the Policy revision process. Mr. Shumway advised that these amended policies presented to the Board must be in place before the start of school on August 12, 2013. Mr. Shumway stated that the District’s policies allowed the Governing Board to temporarily suspend the requirement of two readings.

Mr. Maza expressed concern regarding the terminology consistency (changing unsatisfactory to inadequate) because this pertains to Policies and teacher evaluations. Mrs. Lambert asked that the language on the Regulations match the Policy language. Mr. Shumway stated the Mr. Maza’s and Mrs. Lambert’s comments were points well taken and that, if necessary, a Policy revision could be presented to the Board at a later date.

A motion was made by Mr. Adams that the Governing Board temporarily suspend Policy BGB – Policy Adoption and adopt proposed amended Policies GCJ – Professional Staff Noncontinuing and Continuing Status, GCK – Professional Staff Assignments and Transfers, GCO – Evaluation of Professional Staff Members and GDO – Evaluation of Support Staff Members, with recommended changes to the amended Policies. The motion was seconded by Mrs. Lambert. The motion carried.

VI. FUTURE AGENDA ITEMS

There were no future agenda items.

VII. GOVERNING BOARD AND SUPERINTENDENT ACKNOWLEDGMENTS

Mr. Maza thanked his fellow Board members for their consideration to allow him to preside over the meeting telephonically.

Ms. Graziano thanked Dr. Cook, Mr. Shumway, and Mrs. Shiota for their efforts to contact her on June 27, 2013 in order for her to participate telephonically for the Governing Board meeting. She was traveling abroad and waited from 3:00 a.m. to 6:00 a.m. for the phone call, but was unable to receive the calls and text messages due to a phone line issue.

VIII. ADJOURNMENT

UNANIMOUS

A motion was made by Mr. Adams to adjourn the meeting at 8:54 p.m. The motion was seconded by Mrs. Lambert. The motion carried.

SIGNING OF DOCUMENTS

Documents were signed as tendered by the Governing Board Secretary

BOARD SECRETARY

DATE

BOARD OFFICIAL

DATE

July 11, 2013

WASHINGTON ELEMENTARY SCHOOL DISTRICT
GOVERNING BOARD MINUTES: SPECIAL MEETING

2013-2014

August 1, 2013

Administrative Center
Governing Board Room
4650 West Sweetwater Avenue
Glendale, AZ 85304-1505

I. SPECIAL MEETING – GENERAL FUNCTION

A. Call to Order and Roll Call

Mr. Maza called the meeting to order at 4:04 p.m. Governing Board members constituting a quorum were present telephonically: Mr. Chris Maza, Mr. Bill Adams, Ms. Clorinda Graziano, Mr. Aaron Jahneke, and Mrs. Tee Lambert.

B. Adoption of the Special Meeting Agenda

A motion was made by Mr. Jahneke that the Governing Board adopt the Special Meeting Agenda. The motion was seconded by Mr. Adams. The motion carried.

UNANIMOUS

C. Approval of the Minutes

A motion was made by Mrs. Lambert to approve the Minutes of the June 27, 2013 Executive Session. The motion was seconded by Mr. Jahneke. The motion carried.

UNANIMOUS

D. Public Participation

There was no public participation.

E. Approval of the Consent Agenda

A motion was made by Mr. Adams that the Governing Board approve the Consent Agenda items as presented. The motion was seconded by Ms. Graziano. The motion carried.

UNANIMOUS

II. CONSENT AGENDA

***A. Approval/Ratification of Vouchers**

Approved and ratified the vouchers as presented.

UNANIMOUS

***B. Personnel Items**

Approved the personnel items as presented.

UNANIMOUS

***C. Public Gifts and Donations (The Value of Donated Items is Determined by the Donor)**

Approved the public gifts and donations as presented.

UNANIMOUS

1. Acacia Community Group donated a check in the amount of \$1,350.00 to the Capital Projects/Business Services Department to be used to complete a District fencing project.

August 1, 2013

III. ACTION / DISCUSSION ITEM

- A. To Consider, Discuss, Amend if Desired, and, if Deemed Advisable, to Adopt a Resolution Approving the Statements of the Governing Board of the District in Connection with the District's Special Budget Override Questions** **UNANIMOUS**

Ms. Cathy Thompson advised the Board that Jim Giel, Attorney at Law at Gust Rosenfeld, PLC, recommended, for the first time, that the Governing Board adopt a resolution approving the statements of the Governing Board in connection with the District's special budget override elections.

A motion was made by Mrs. Lambert that the Governing Board adopt the resolution approving the statements of the Governing Board of the District in connection with the District's special budget override questions. The motion was seconded by Mr. Maza. The motion carried.

III. FUTURE AGENDA ITEMS

There were no future agenda items.

IV. GOVERNING BOARD AND SUPERINTENDENT ACKNOWLEDGMENTS

Mr. Maza acknowledged all of the Administrative Center staff, e.g., Dr. Cook, the Human Resources Department, the Payroll Department, Dr. Maggie Westhoff and her staff, etc., for their hard work in preparing for the 2013-2014 school year.

Mr. Adams acknowledged that he recently attended the Arizona School Boards Association (ASBA) Summer Leadership Institute in Flagstaff, AZ, which was very informative. He advised that he sent Dr. Cook the links to materials that were presented at the meeting which she would forward to Board members. Mr. Adams stated he would give a presentation at the next Governing Board meeting.

Mr. Jahneke acknowledged Dr. Maggie Westhoff and her team for their work on the BEGIN I Program Kickoff event that was very enjoyable.

Dr. Cook thanked Board members for their time to participate telephonically in the special Board meeting.

V. ADJOURNMENT

A motion was made by Mr. Adams to adjourn the Regular Meeting at 4:12 p.m. The motion **UNANIMOUS** was seconded by Mr. Jahneke. The motion carried.

SIGNING OF DOCUMENTS

Documents were signed as tendered by the Governing Board Secretary

BOARD SECRETARY

DATE

BOARD OFFICIAL

DATE

August 1, 2013

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO:	Governing Board	<u> X </u>	Action
FROM:	Dr. Susan J. Cook, Superintendent	<u> </u>	Discussion
		<u> </u>	Information
DATE:	August 22, 2013	<u> </u>	1st Reading
AGENDA ITEM:	<u>*Approval/Ratification of Vouchers</u>		
INITIATED BY:	<u>Elizabeth Martinez, Accounting Manager</u>	SUBMITTED BY:	<u>David Velazquez, Director of Finance</u>
PRESENTER AT GOVERNING BOARD MEETING:	<u>Cathy Thompson, Director of Business Services</u>		
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION:	<u>BBA, DK and A.R.S. §15-321</u>		

SUPPORTING DATA

Funding Source: Various
Budgeted: Yes

The Vice President of the Board reviews all vouchers prior to the meeting of the Board. Vouchers represent orders for payment of salaries, materials, equipment, and services. Documentation for warrants is available for inspection from the Finance Department located at the District Administrative Center.

APPROVE/RATIFY FY13/14 PAYROLL VOUCHERS (warrants for services and materials, payroll expense):

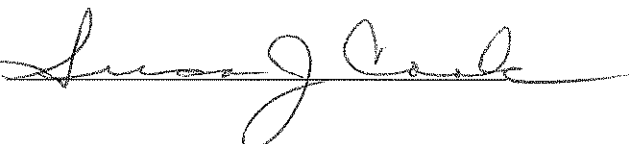
08/09/13	<u>718,603.82</u>
Totals:	<u>718,603.82</u>

APPROVE/RATIFY FY 12/13 EXPENSE VOUCHERS (warrants for services and materials, payroll expense):

07/25/13	397,754.49
08/01/13	358,307.36
08/08/13	<u>150,779.76</u>
Totals:	<u>906,841.61</u>

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve and ratify the payroll and expense vouchers as presented.

Superintendent 

Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *II.A.

***Approval/Ratification of Vouchers**

August 22, 2013

Page 2

APPROVE/RATIFY FY 13/14 EXPENSE VOUCHERS (warrants for services and materials, payroll expense):

07/24/13	910,139.33
07/31/13	945,545.33
08/07/13	654,203.06
Totals:	<u>2,509,887.72</u>

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
FROM: Dr. Susan J. Cook, Superintendent Discussion
DATE: August 22, 2013 Information
AGENDA ITEM: *Personnel Items 1st Reading

INITIATED BY: Justin Wing, Director of Human Resources
SUBMITTED BY: Justin Wing, Director of Human Resources

PRESENTER AT GOVERNING BOARD MEETING: Justin Wing, Director of Human Resources

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

SUPPORTING DATA

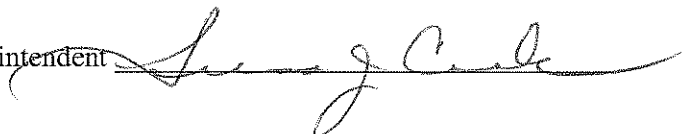
Funding Source: Various
Budgeted: Yes

The attached personnel actions are presented for approval.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the personnel items as presented.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *II.B.

PERSONNEL ACTION RECOMMENDED

August 22, 2013

I. RESIGNATIONS, RETIREMENTS, EXCESSES, AND LEAVES OF ABSENCE

A. ADMINISTRATIVE

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
-----------	-------	----------	----------	--------	------------------	----------------

B. CERTIFIED

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
-----------	-------	----------	----------	--------	------------------	----------------

Morton	Cheryl	Speech Pathologist	Special Services	Resignation	0	8/5/2013
--------	--------	--------------------	------------------	-------------	---	----------

C. FULL-TIME CLASSIFIED

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
-----------	-------	----------	----------	--------	------------------	----------------

Bassett	Cheri-Lee	COTA	Special Services	Resignation	0	8/1/2013
---------	-----------	------	------------------	-------------	---	----------

D. PART-TIME CLASSIFIED

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
-----------	-------	----------	----------	--------	------------------	----------------

Beeson	Margaret	Special Ed. Assistant	Sweetwater	Resignation	2	5/29/2013
Berglund	Heidi	Special Ed. Assistant	Ironwood	Resignation	4	5/29/2013
Brown	Haldon	Paraprofessional	Desert View	Resignation	4	5/29/2013
Bryant	Sylvia	ELL Testing Specialist	Mountain View	Resignation	5	5/29/2013
Carver	Alisa	Paraprofessional	Maryland	Resignation	10	5/29/2013
Catalan	Raul	Bus Driver	Transportation	Resignation	8	5/30/2013
Demgar	Deborah	Bus Driver	Transportation	Resignation	1	5/29/2013
Dzubey	Patricia	Paraprofessional	Mountain View	Resignation	6	5/29/2013
Guzman	Sonja	Bus Driver	Transportation	Resignation	1	5/30/2013
Hedges	Sharon	Special Ed. Assistant	John Jacobs	Resignation	1	5/29/2013
Kniss	Keith	Crossing Guard	Cactus Wren	Resignation	1	8/14/2013
Konicek	Sid	Bus Driver	Transportation	Resignation	9	5/30/2013
Marion	Donna	Bus Driver	Transportation	Resignation	2	5/30/2013
Price	Robert	Library Technician	Roadrunner	Leave of Absence for 13-14 Fiscal Year		8/12/2013
Sanders	Rachel	Social Worker	Palo Verde	Resignation	2 mo.	8/7/2013
Speer	Gerri	Paraprofessional	Moon Mountain	Resignation	1	5/29/2013
Starks	Rochelle	Special Ed. Assistant	Lookout Mountain	Resignation	3 mo.	5/29/2013
Styles	Barbara	Paraprofessional	Sunset	Resignation	2	5/29/2013
Trennophl	Marla	Bus Driver	Transportation	Resignation	2	5/30/2013
Wood	Rebecca	KidSpace Assistant	Arroyo	Resignation	1mo.	5/29/2013

II. EMPLOYMENT

A. ADMINISTRATIVE

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION
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B. CERTIFIED

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION
-----------	-------	----------	---------------------	----------

Borja	Lola	Teacher-SNPS	E	Manzanita
Bose	Sarah	Teacher-CCK	E	Ironwood
Chavez	Luis	Teacher-5th Grade	E	Shaw Butte
Conrad	Anthony	Teacher-Mathematics	E	Palo Verde
Conrad	Tracy	Teacher-Social Studies	E	Maryland
Evans	Janice	Teacher-PE	E	Richard Miller
Fernandez	Michelle	Teacher-Kindergarten	E	Mountain View
Folck	Susan	Teacher-Kindergarten	E	Chaparral
Gayman	Sarah	Teacher-6th Grade	E	Roadrunner
Gleason	William	Teacher-Music	E	Chaparral

PERSONNEL ACTION RECOMMENDED

August 22, 2013

B. CERTIFIED (continued)

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION
Hugo	Amy	Teacher-CCB	E	Lookout Mountain
Jackson	Tamara	Teacher-6th Grade	E	Royal Palm
Kapler	Katie	Teacher-4th Grade	E	Manzanita
Merriman	John-Marc	Teacher-Adaptive PE	E	Special Services
Mitchell	Patricia	Teacher-PE	E	Richard Miller
Mostoller	Elizabeth	Teacher-Art	E	Arroyo
Panson	Alexandra	Teacher-Social Studies	E	Cholla
Ramirez	Carlie	Teacher-LD/CCR	E	Lakeview
Smith	Rebecca	Teacher-SNPS	E	Palo Verde
Test	Lori	Academic Intervention Specialist	E	Mountain View
Van Guse	Gabriel	Teacher-Social Studies	E	Mountain View
Wilcox	Rebecca	Teacher-6th Grade	E	Sahuaro
Williams	Jeffrey	Program Coach	E	Royal Palm
Williamson	Carol	Teacher-Language Arts	E	Palo Verde

C. FULL-TIME CLASSIFIED

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION
Montes	Norma	Parent Liaison	E	District Office
Newman	Matthew	Mechanic I	E	Transportation
Parent	Abigail	Social Worker	E	Palo Verde

D. PART-TIME CLASSIFIED

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION
Barnett	Norma	KidSpace Assistant	E	Lookout Mountain
Boling	Taylur	KidSpace Assistant	E	Abraham Lincoln
Carter	Jasmine	Food Service Helper	E	Royal Palm
Dale	Jamie	Food Service Helper	E	Food Services
Farias	Andrew	Special Ed. Assistant	E	Sweetwater
Farnham	Jeanne	Food Service Floater	E	Food Services
Gaines Jr.	Steven	KidSpace Assist./Monitor	E	Shaw Butte/Abraham Lincoln
Galvan Morales	Eufemia	Crossing Guard	E	Shaw Butte
Garcia	Leticia	Food Service Clerk	E	Food Services
Geiser	Lesly	KidSpace Assistant	E	Washington
Jobe	Dalia	Food Service Manager	E	Food Services
Kaven	Maisie	Paraprofessional	E	Alta Vista
Kirvan	Belinda	Paraprofessional	E	Palo Verde
Lane	Danielle	Special Ed. Assistant	E	Mountain Sky
LaZarr	Elizabeth	Paraprofessional	E	Orangewood
Marquez	Asheley	Paraprofessional	E	Cactus Wren
Martinez	Valerie	KidSpace Assistant	E	Manzanita
Milbrandt	Anthony	Bus Assistant	E	Transportation
Munjeri	Olivia	Special Ed. Assistant	E	Sweetwater
Nixon	Marcella	Instructional Assistant	E	Sweetwater
Ortega-Sanchez	Marisol	Food Service Helper	E	Food Services
Patton Jr.	Rodney	Paraprofessional	E	Sunset
Perkins	Grant	KidSpace Assistant	E	Arroyo
Pine	Marcia	Crossing Guard	E	Lookout Mountain
Shelden	Erin	Food Service Helper	E	Lookout Mountain
Williamson	Alec	KidSpace Assistant	E	Abraham Lincoln
Zarate Dominguez	Maria	KidSpace Assistant	E	Alta Vista

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
FROM: Dr. Susan J. Cook, Superintendent Discussion
DATE: August 22, 2013 Information
AGENDA ITEM: *Out-of-County/State Field Trips 1st Reading

INITIATED BY: Schools and Departments as Presented SUBMITTED BY: Administrative Services, Curriculum, Accounting and Purchasing Departments

PRESENTER AT GOVERNING BOARD MEETING: Field Trip Sponsor

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA, IJOA and A.R.S. §15-341


SUPPORTING DATA

Funding Source: See Attached
Budgeted: N/A

1. John Vasey, Orangewood School, submitted an out-of-county/state field trip to the Colorado River, Lee's Ferry, AZ, Colorado River, Horseshoe Bend, AZ, Sky Y Camp and Goldwater Lake, Prescott, AZ, September 29 – October 4, 2013, for 6th grade students at a cost of \$13,520.00
2. John Vasey, Orangewood School, submitted an out-of-county/state field trip to the Hoover Dam, Boulder City, NV, Willow Beach, AZ, Sky Y Camp and Goldwater Lake, Prescott, AZ, October 1-4, 2013, for 6th grade students at a cost of \$21,916.65.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the out-of-county/state field trip requests as presented.

Superintendent 

Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *II.C.

Request for Out-of-County/State Field Trip

Date of Governing Board Agenda Item: 8/22/2013

School: Orangewood	Departure Date: 9/29/2013	Return Date: 10/4/2013
Destination of Field Trip: Colorado River: Lee's Ferry, Arizona Colorado River: Horseshoe Bend, Arizona Sky Y Camp in Prescott, Arizona Goldwater Lake: Prescott, Arizona		
# of Student Participants: 30	Grade Level(s): 6	# of Chaperones (1:8): 4
Cell Phone Number of Person Attending Trip: 602-769-6758	# of Additional Chaperones Needed (Over 1:8): 0	
Person Requesting Trip/Contact at Board Meeting: John Vasey	# of Additional Adults - paying their own way: 4	

Summary of Event/Purpose:

The mission of this field study experience is to develop and strengthen our students academic and real world scientific through direct, hands-on activities that are connected to the state/national core standards taught in the classroom. The day, from 7:30AM to 9:00PM, will consist of activities that will focus on our literature studies, real-world math problem solving, 6-traits writing, scientific inquiries, and team-building/collaborative problem solving skills. Along with instruction, there will be breakfast, lunch, dinner and bathroom breaks.

Educational Use:

Language Arts Core:

6.RI.1-Cite textual evidence to support analysis of what the text says explicitly as well as inferences drawn from text.
6.RI.6-Determine an Author's point of view or purpose in a text and explain how it is conveyed in the text.
6.RI.8-Trace and evaluate the argument and specific claims that are supported by reasons and evidence from claims that are not.

6.W.1-Write arguments to support claims with clear reasons and relevant evidence.

6.W.7-Conduct short research projects to answer a question, drawing on several sources...

Science Objectives:

Formulate predictions, questions, or hypotheses based on observations. (SC06-S1C1-01/02/03)
Design and conduct controlled investigations. (SC06-S1C2-01/02/03/04/05)
Analyze the relationships among various organisms and their environment. (SC06-S4C3-01/02)
Compare possible solutions to best address an identified need or problem. (SC06-S3C2-01)
Design and construct a solution to an identified need or problem using simple classroom materials. (SC06-S3C2-02)
Identify various ways in which electrical energy is generated using renewable and nonrenewable resources (e.g., wind, dams, fossil fuels, nuclear reactions). (SC06-S5C3-01)
Identify several ways in which energy may be stored. (SC06-S5C3-02)
Compare the following ways in which energy may be transformed: mechanical to electrical and electrical to thermal (SC06-S5C3-03)

Math:

Measure and record the actual measure of objects using proportion and scale drawing or map by converting between actual measurements and scale measurements using proportions. (M06-S4C4-02/03/11)
Interpret and construct simple displays of data using double bar graphs, tally charts, frequency tables, circle and line graphs (M06-S2C1-03/08)
Compute the area and perimeter of land (Polygon) by solving problems involving the perimeter/area of polygons/parallelograms. (M06-S4C4-06/07)

We are participating in the Water Investigations Program sponsored by The Nature Conservancy, University of Arizona and Project Wet.

Itinerary:						
Date	Departure Site	Departure Time	Arrival Site	Arrival Time	Mode of Transportation	Phone Number for Hotel / Event Location
9/29/2013	Orangewood Elementary: Phoenix, Arizona	7:00 AM	Lee's Ferry, Arizona	1:00 PM	Charter Bus	928-773-7921
9/29/2013	Lee's Ferry, Arizona	2:00 PM	Horseshoe Bend, Arizona	5:00 PM	Boat	602-769-6758
9/30/2013	Horseshoe Bend, Arizona	8:00 AM	Lee's Ferry, Arizona	1:00 PM	Kayak	602-769-6758
9/30/2013	Lee's Ferry, Arizona	2:00 PM	Horseshoe Bend, Arizona	5:00 PM	Boat	602-769-6758
10/1/2013	Horseshoe Bend, Arizona	8:00 AM	Lee's Ferry, Arizona	1:00 PM	Kayak	602-769-6758
10/1/2013	Lee's Ferry, Arizona	5:00 PM	Sky Y Camp, Prescott, Arizona	11:00 PM	Charter Bus	602-254-1574
10/4/2013	Sky Y Camp, Prescott, Arizona	9:00 AM	Goldwater Lake, Prescott, Arizona	9:15 AM	Charter Bus	602-769-6758
10/4/2013	Goldwater Lake, Prescott, Arizona	3:00 PM	Orangewood Elementary, Phoenix, Arizona	5:00 PM	Charter Bus	602-769-6758

All overnight trips (only those trips that have sleeping arrangements, not turn-around trips) are required by Governing Board policy to submit an overnight chaperone plan.

Overnight Chaperone Plan Attached: Yes

Principal Signature:	Andree Charlson	8/13/2013
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Additional Information

Please indicate the process your school used to provide this opportunity to students who are unable to provide their own funds, if students are funding the trip:

Student Activities (Fund 850) approved Student Council fundraisers; Tax Credits (Fund 526 - Designated and Site Council approved Undesignated funds), PTA, Gifts and Donations (Fund 530)

Acknowledgment that no eligible student will be denied the field trip due to financial hardship: Yes

Accommodations for students with special circumstances are needed: No

If yes, what accommodations are needed:

Acknowledgment that no eligible student will be denied the field trip due to special education/health needs: Yes

Is this the entire grade level: No

If no, how many students are in the grade level? 100

Is this a club or after-school class? No

What are the student eligibility requirements to participate in this trip?

1) To be a currently enrolled sixth grade student at Orangewood Elementary. 2) Student exhibits effort and positive attitude in class. 3) No school suspensions.

What are the arrangements for students not participating in this trip?

Assigned into another class with district standard-based work.

Chaperones:

Will substitutes be used for certified staff chaperoning the trip? No

If no, what are the arrangements for class coverage?

Students will be assigned to other classes with appropriate district standard work so that the learning environment is not impaired for any student.

Name	Certified/Non-Certified/Parent	Class Coverage Needed	Chaperone(Additional adults paying own way are not considered chaperones.)
John Vasey	Certified	No	Yes
Michael Shapiro	Certified	No	Yes
Mrs. Howland	Parent	No	Yes
Mr. Brown	Parent	No	Yes
Mrs. Rivera	Parent	No	No
Mrs. Burnam	Parent	No	No
Mr. Marden	Parent	No	No
Mrs. Celaya	Parent	No	No

Academic Services Signature:

Natalie McWhorter

8/13/2013

Administrative Services Signature:

Lyn Bailey

8/13/2013

Out-of-County/State Field Trip Cost Sheet

IMPORTANT - MUST CHECK ONE																													
All out-of-state field trips MUST use District approved (contracted) travel agent. Quote should include all lodging, transportation, entry fees, travel agent fee, and food. Exception would be food individually purchased outside of quote or sack meals.	All out-of-county field trips must use District approved (contracted) charter buses if not using District owned buses.																												
This is an out-of-state field trip and travel agent quote is attached: No	This is an out-of-county field trip and charter bus quote is attached: Yes This is an out-of-county field trip using District buses: No																												
<table style="width: 100%; border: none;"> <tr><td style="width: 5%; text-align: right;">\$</td><td>Travel Agent Quote</td></tr> <tr><td style="text-align: right;">\$</td><td>Travel Insurance (optional)</td></tr> <tr><td style="text-align: right;">\$</td><td>Substitute</td></tr> <tr><td style="text-align: right;">\$</td><td>Food</td></tr> <tr><td style="text-align: right;">\$</td><td>Other</td></tr> <tr><td style="text-align: right;">\$</td><td>Total Cost of Trip</td></tr> </table>	\$	Travel Agent Quote	\$	Travel Insurance (optional)	\$	Substitute	\$	Food	\$	Other	\$	Total Cost of Trip	<table style="width: 100%; border: none;"> <tr><td style="width: 5%; text-align: right;">\$ 0.00</td><td>Lodging</td></tr> <tr><td style="text-align: right;">\$ 0.00</td><td>Food:</td></tr> <tr><td style="text-align: right;">\$ 2,450.00</td><td>Transportation</td></tr> <tr><td style="text-align: right;">\$ 9,345.00</td><td>Registration/Entry Fees</td></tr> <tr><td style="text-align: right;">\$ 0.00</td><td>Travel Insurance (optional)</td></tr> <tr><td style="text-align: right;">\$ 0.00</td><td>Other:</td></tr> <tr><td style="text-align: right;">\$ 0.00</td><td>Substitute Funding Source:</td></tr> <tr><td style="text-align: right;">\$ 11,795.00</td><td>Total Cost of Trip</td></tr> </table>	\$ 0.00	Lodging	\$ 0.00	Food:	\$ 2,450.00	Transportation	\$ 9,345.00	Registration/Entry Fees	\$ 0.00	Travel Insurance (optional)	\$ 0.00	Other:	\$ 0.00	Substitute Funding Source:	\$ 11,795.00	Total Cost of Trip
\$	Travel Agent Quote																												
\$	Travel Insurance (optional)																												
\$	Substitute																												
\$	Food																												
\$	Other																												
\$	Total Cost of Trip																												
\$ 0.00	Lodging																												
\$ 0.00	Food:																												
\$ 2,450.00	Transportation																												
\$ 9,345.00	Registration/Entry Fees																												
\$ 0.00	Travel Insurance (optional)																												
\$ 0.00	Other:																												
\$ 0.00	Substitute Funding Source:																												
\$ 11,795.00	Total Cost of Trip																												
Totals are estimates only, based on number of anticipated students/adults and are subject to change.																													

30 # Students Participating

of Chaperones: 4

(approved ratio of 1:8 or lower ratio due to special circumstances is included in per student cost)

Additional Adults (paying own way): 4 Payment should be made and deposited to the school's field trip auxiliary account.

TOTAL PER STUDENT COST: \$393.17

FIELD TRIP POSSIBLE FUNDING SOURCES (check all that apply):

X - Auxiliary Operations (Fund 525 - fee based)

X - Gifts & Donations (Fund 530 - donation based)

X - PTA/PTO

X - Student Activities (Fund 850 - fundraising based)

X - Tax Credit (Fund 526 - donation based)

Finance Signature		
This expenditure was reviewed for compliance with designated and/or qualifying funding sources.	Elizabeth Martinez	8/13/2013

Purchasing Signature		
This expenditure was reviewed for compliance with applicable procurement laws and regulations.	Howard Kropp	8/13/2013

OVERNIGHT CHAPERONE PLAN

School: Orangewood Elementary

Dates of Trip: September 29th to October 4th

Destination: Willow Beach/Hoover Dam & Sky Y Camp

The chaperone plan for sleeping arrangements on this trip is:

Example – The students will be sleeping in separate dormitories where male chaperones stay with male students and female chaperones stay with female students. A chaperone will stay near the exit doors to monitor students at all times.

Sky Y Camp:

The students will be sleeping in separate cabins(8 Cabins)where two male chaperones will stay with male students and two female chaperones will stay with female students. The chaperones will sleep near the exit doors to monitor the students access at all times. The certified chaperones will walk around the cabins at night as another monitoring precaution.

Lee's Ferry/Horseshoe Bend Campground:

The students will be sleeping in separate Tents where two male chaperones will stay with male students and two female chaperones will stay with female students. The chaperones will sleep near the exit flaps to monitor the students access at all times. The certified chaperones will walk around the Tents at night as another monitoring precaution.

Quotation

Page 1

Divine Transportation In Phoenix
1243 S. 7th Street
Phoenix AZ 85034
Phone: 602-340-0018
FAX: 602-340-0055
Dispatch: 602-526-8880
www.divinecharter.com

Customer No: 2278
Contact: John #602-347-2960
Phone: 602-347-2960
FAX:
E-Mail: john.vasey@wesdschools.org
Order Number: **107062**
Order Date: 7/31/2013
PO Number:
Group: School
Sales Associate April

Report produced by divaware!

Orangewood Elementary School
John Vasey
7337 N. 19th Ave
Phoenix AZ 85021

Deposit Required:
Deposit Due on:
Balance Due on:

Pickup	Destination	Amount	Misc. Charges	Total
Sunday 9/29/2013 Spot: 06:45AM Depart: 07:00AM Orangewood Elementary School 7337 N. 19th Ave Phoenix AZ Return to Pickup 9/29/2013 Vehicle Type: 38 Passenger Number of Passengers: 38 This is a QUOTE!!!	Arrive: 01:00PM Marble Canyon Lodge HW 89 A Marble Canyon UT Depart From Destination 9/29/2013 11:59PM	\$2,450.00		\$2,450.00

38 pax, DRIVER REQUEST for Tim Murray or Steve Simmons
Onsite contact is John #602-347-2960

Take group to Marble Canyon for an overnight stay 9/29 - 9/30/13 then on 10/1/13 take group to SKY Y Camp, drop off group and then deadhead back to Phoenix empty.
Driver needs to bring a sleeping bag, client will provide tent for driver to sleep overnight.

Return trip is on 10/4/13.

Upon converting quote into a booked charter then full payment/PO is due in house by 9/23/13.

Monday 9/30/2013 Spot: 12:02AM Depart: 12:02AM Marble Canyon Lodge HW 89 A Marble Canyon UT Return to Pickup 9/30/2013 Vehicle Type: 38 Passenger Number of Passengers: 38	Marble Canyon Lodge HW 89 A Marble Canyon UT Depart From Destination 9/30/2013 11:59PM
--	---

38 pax, DRIVER REQUEST for Tim Murray or Steve Simmons
Onsite contact is John #602-347-2960

Take group to Marble Canyon for an overnight stay 9/29 - 9/30/13 then on 10/1/13 take group to SKY Y Camp, drop off group and then deadhead back to Phoenix empty.
Driver needs to bring a sleeping bag, client will provide tent for driver to sleep overnight.

Quotation

Page 2

Divine Transportation In Phoenix
1243 S. 7th Street
Phoenix AZ 85034
Phone: 602-340-0018
FAX: 602-340-0055
Dispatch: 602-526-8880
www.divinecharter.com

Customer No: 2278
Contact: John #602-347-2960
Phone: 602-347-2960
FAX:
E-Mail: john.vasey@wesdschools.org
Order Number: **107062**
Order Date: 7/31/2013
PO Number:
Group: School
Sales Associate April

Report Produced by DivineWare!

Orangewood Elementary School
John Vasey
7337 N. 19th Ave
Phoenix AZ 85021

Deposit Required:
Deposit Due on:
Balance Due on:

Pickup

Tuesday 10/01/2013 Spot: 12:02AM Depart: 12:02AM
Marble Canyon Lodge
HW 89 A
Marble Canyon UT
Return to Pickup 10/01/2013
Vehicle Type: 38 Passenger
Number of Passengers: 38
38 pax, DRIVER REQUEST for Tim Murray
Onsite contact is John #602-347-2960

Destination

Sky Y Camp
5725 S. Senator Hwy
Prescott AZ
Depart From Destination 10/01/2013 5:00PM

Amount Misc. Charges Total

Take group to Marble Canyon for an overnight stay 9/29 - 9/30/13 then on 10/1/13 take group to SKY Y Camp, drop off group and then deadhead back to Phoenix empty.
Return trip is on 10/4/13.

Cost of driver's room is included in order and divine will take care of making driver's arrangements in Marble Canyon.

Total: \$2,450.00
Amount Paid:
Balance Due: \$2,450.00

Request for Out-of-County/State Field Trip

Date of Governing Board Agenda Item: 8/22/2013

School: Orangewood	Departure Date: 10/1/2013	Return Date: 10/4/2013
Destination of Field Trip:	Hoover Dam, Boulder City, NV Willow Beach, AZ Sky Y Camp, Prescott, AZ Goldwater Lake, Prescott, AZ	
# of Student Participants: 70	Grade Level(s): 6	# of Chaperones (1:8): 9
Cell Phone Number of Person Attending Trip: 623-628-0659	# of Additional Chaperones Needed (Over 1:8): 0	
Person Requesting Trip/Contact at Board Meeting: John Vasey	# of Additional Adults - paying their own way: 0	

Summary of Event/Purpose:

The mission of this field study experience is to develop and strengthen our students academic and real world scientific through direct, hands-on activities that are connected to the state/national core standards taught in the classroom. From 7:30 a.m. to 9:00 p.m. the day will consist of activities that will focus on our literature studies, real-world math problem solving, 6-traits writing, scientific inquiries, and team-building/collaborative problem solving skills. Along with instruction, there will be breakfast, lunch, dinner and bathroom breaks.

Educational Use:

Language Arts Core:

- 6.RI.1-Cite textual evidence to support analysis of what the text says explicitly as well as inferences drawn from text.
- 6.RI.6-Determine an Author's point of view or purpose in a text and explain how it is conveyed in the text.
- 6.RI.8-Trace and evaluate the argument and specific claims that are supported by reasons and evidence from claims that are not.
- 6.W.1-Write arguments to support claims with clear reasons and relevant evidence.
- 6.W.7-Conduct short research projects to answer a question, drawing on several sources...

Science Objectives:

- Formulate predictions, questions, or hypotheses based on observations.(SC06-S1C1-01/02/03)
- Design and conduct controlled investigations. (SC06-S1C2-01/02/03/04/05)
- Analyze the relationships among various organisms and their environment. (SC06-S4C3-01/02)
- Compare possible solutions to best address an identified need or problem. (SC06-S3C2-01)
- Design and construct a solution to an identified need or problem using simple classroom materials. (SC06-S3C2-02)
- Identify various ways in which electrical energy is generated using renewable and nonrenewable resources (e.g., wind, dams, fossil fuels, nuclear reactions). (SC06-S5C3-01)
- Identify several ways in which energy may be stored. (SC06-S5C3-02)
- Compare the following ways in which energy may be transformed: mechanical to electrical and electrical to thermal (SC06-S5C3-03)

Math:

- Measure and record the actual measure of objects using proportion and scale drawing or map by converting between actual measurements and scale measurements using proportions. (M06-S4C4-02/03/11)
- Interpret and construct simple displays of data using double bar graphs, tally charts, frequency tables, circle and line graphs (M06-S2C1-03/08)
- Compute the area and perimeter of land (Polygon) by solving problems involving the perimeter/area of polygons/parallelograms. (M06-S4C4-06/07)

Itinerary:						
Date	Departure Site	Departure Time	Arrival Site	Arrival Time	Mode of Transportation	Phone Number for Hotel / Event Location
10/1/2013	Orangewood School, Phoenix, AZ	6:00 AM	Hoover Dam, Boulder City, NV	11:00 AM	Divine Transport	602-769-6758
10/1/2013	Hoover Dam, Boulder City, NV	1:00 PM	Willow Beach, AZ	5:00 PM	Pontoon Boats	602-769-6758
10/1/2013	Willow Beach, AZ	5:00 PM	Sky Y Camp, Prescott, AZ	9:00 PM	Divine Transport	602-254-1571
10/4/2013	Sky Y Camp, Prescott, AZ	9:00 AM	Goldwater Lake, Prescott, AZ	9:15 AM	Divine Transport	602-769-6758
10/4/2013	Goldwater Lake, Prescott, AZ	1:00 PM	Orangewood School, Phoenix, AZ	3:00 PM	Divine Transport	602-769-6758

All overnight trips (only those trips that have sleeping arrangements, not turn-around trips) are required by Governing Board policy to submit an overnight chaperone plan.

Overnight Chaperone Plan Attached: Yes

Principal Signature:

Andree Charlson

8/9/2013

Additional Information

Please indicate the process your school used to provide this opportunity to students who are unable to provide their own funds, if students are funding the trip:

Student Activities (Fund 850) approved Student Council fundraisers; Tax Credits (Fund 526 - Designated and Site Council approved Undesignated funds), PTA, Gifts and Donations (Fund 530)

The school will be taking additional chaperones who will be paying their own way, therefore the cost was deducted from the trip.

Acknowledgment that no eligible student will be denied the field trip due to financial hardship: Yes

Accommodations for students with special circumstances are needed: No

If yes, what accommodations are needed:

Acknowledgment that no eligible student will be denied the field trip due to special education/health needs: Yes

Is this the entire grade level: Yes

If no, how many students are in the grade level? 0

Is this a club or after-school class? No

What are the student eligibility requirements to participate in this trip?

1) To be a currently enrolled sixth grade student at Orangewood Elementary. 2) Student exhibits effort and positive attitude in class. 3) No school suspensions.

What are the arrangements for students not participating in this trip?

Assigned into another class with district standard-based work.

Chaperones:

Will substitutes be used for certified staff chaperoning the trip? No

If no, what are the arrangements for class coverage?

Students will be assigned to other classes with appropriate district standard work so that the learning environment is not impaired for any student.

Name	Certified/Non-Certified/Parent	Class Coverage Needed	Chaperone(Additional adults paying own way are not considered chaperones.)
Tamara Slavik	Certified	No	Yes
Debra Werner	Certified	No	Yes
John Vasey	Certified	No	Yes
Todd Hyatt	Parent	No	Yes
Mrs. Campbell	Parent	No	Yes
Mr. Burnam	Parent	No	Yes
Mrs. Gonzales	Parent	No	Yes
Mr. Oxley	Parent	No	Yes
Mrs. Trumbeta	Parent	No	Yes

Academic Services Signature:

Natalie McWhorter

8/9/2013

Administrative Services Signature:

Lyn Bailey

8/12/2013

Out-of-County/State Field Trip Cost Sheet

IMPORTANT - MUST CHECK ONE																													
All out-of-state field trips MUST use District approved (contracted) travel agent. Quote should include all lodging, transportation, entry fees, travel agent fee, and food. Exception would be food individually purchased outside of quote or sack meals.	All out-of-county field trips must use District approved (contracted) charter buses if not using District owned buses.																												
This is an out-of-state field trip and travel agent quote is attached: No	This is an out-of-county field trip and charter bus quote is attached: Yes This is an out-of-county field trip using District buses: No																												
<table style="width: 100%; border: none;"> <tr><td style="width: 5%; text-align: right;">\$</td><td>Travel Agent Quote</td></tr> <tr><td style="text-align: right;">\$</td><td>Travel Insurance (optional)</td></tr> <tr><td style="text-align: right;">\$</td><td>Substitute</td></tr> <tr><td style="text-align: right;">\$</td><td>Food</td></tr> <tr><td style="text-align: right;">\$</td><td>Other</td></tr> <tr><td style="text-align: right;">\$</td><td>Total Cost of Trip</td></tr> </table>	\$	Travel Agent Quote	\$	Travel Insurance (optional)	\$	Substitute	\$	Food	\$	Other	\$	Total Cost of Trip	<table style="width: 100%; border: none;"> <tr><td style="text-align: right;">\$ 0.00</td><td>Lodging</td></tr> <tr><td style="text-align: right;">\$ 1,528.00</td><td>Food:</td></tr> <tr><td style="text-align: right;">\$ 5,720.00</td><td>Transportation</td></tr> <tr><td style="text-align: right;">\$ 14,091.15</td><td>Registration/Entry Fees</td></tr> <tr><td style="text-align: right;">\$ 0.00</td><td>Travel Insurance (optional)</td></tr> <tr><td style="text-align: right;">\$ 577.50</td><td>Other: Stargazing Evening</td></tr> <tr><td style="text-align: right;">\$ 0.00</td><td>Substitute Funding Source:</td></tr> <tr><td style="text-align: right;">\$ 21,916.65</td><td>Total Cost of Trip</td></tr> </table>	\$ 0.00	Lodging	\$ 1,528.00	Food:	\$ 5,720.00	Transportation	\$ 14,091.15	Registration/Entry Fees	\$ 0.00	Travel Insurance (optional)	\$ 577.50	Other: Stargazing Evening	\$ 0.00	Substitute Funding Source:	\$ 21,916.65	Total Cost of Trip
\$	Travel Agent Quote																												
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\$ 577.50	Other: Stargazing Evening																												
\$ 0.00	Substitute Funding Source:																												
\$ 21,916.65	Total Cost of Trip																												
Totals are estimates only, based on number of anticipated students/adults and are subject to change.																													

70 # Students Participating

of Chaperones: 9

(approved ratio of 1:8 or lower ratio due to special circumstances is included in per student cost)

Additional Adults (paying own way): 0 Payment should be made and deposited to the school's field trip auxiliary account.

TOTAL PER STUDENT COST: \$313.10

FIELD TRIP POSSIBLE FUNDING SOURCES (check all that apply):

X - Auxiliary Operations (Fund 525 - fee based)

X - Gifts & Donations (Fund 530 - donation based)

X - PTA/PTO

X - Student Activities (Fund 850 - fundraising based)

X - Tax Credit (Fund 526 - donation based)

This expenditure was reviewed for compliance with designated and/or qualifying funding sources.	Finance Signature Elizabeth Martinez	8/9/2013
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This expenditure was reviewed for compliance with applicable procurement laws and regulations.	Purchasing Signature Howard Kropp	8/9/2013
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OVERNIGHT CHAPERONE PLAN

School: Orangewood Elementary

Dates of Trip: September 29, 2013 to October 4, 2013

Destination: Willow Beach/Hoover Dam & Sky Y Camp

The chaperone plan for sleeping arrangements on this trip is:

Example – The students will be sleeping in separate dormitories where male chaperones stay with male students and female chaperones stay with female students. A chaperone will stay near the exit doors to monitor students at all times.

Sky Y Camp:

The students will be sleeping in separate cabins (8 cabins) where two male chaperones will stay with male students and two female chaperones will stay with female students. The chaperones will sleep near the exit doors to monitor the students access at all times. The certified chaperones will walk around the cabins at night as another monitoring precaution.

Confirmation

Page 1

Divine Transportation In Phoenix
1243 S. 7th Street
Phoenix AZ 85034
Phone: 602-340-0018
FAX: 602-340-0055
Dispatch: 602-526-8880
www.divinecharter.com

Customer No: 2278
Contact: John #602-347-2960
Phone: 602-347-2960
FAX:
E-Mail: john.vasey@wesdschools.org
Order Number: **107209**
Order Date: 8/02/2013
PO Number:
Group: School
Sales Associate April

Report produced by DivineVant

Orangewood Elementary School
John Vasey
7337 N. 19th Ave
Phoenix AZ 85021

Deposit Required:
Deposit Due on:
Balance Due on:

Pickup	Destination	Amount	Misc. Charges	Total
<p>Tuesday 10/01/2013 Spot: 05:45AM Depart: 06:00AM Orangewood Elementary School 7337 N. 19th Ave Phoenix AZ 85021 Return to Pickup 10/01/2013 Vehicle Type: 56 Passenger Number of Passengers: 54 54 pax 1 of 2, DRIVER REQUEST for Tim Murray and Joe Garcia Onsite contact is John #602-347-2960</p>	<p>Arrive: 11:00AM Hoover Dam Hoover Dam / Prescott NV Depart From Destination 10/01/2013 5:00PM</p>	\$2,135.00		\$2,135.00
<p>Arrive at the Hoover Dam by 11am for a tour then depart by 17:00pm for Sky Y Camp - 5725 South Senator Highway, Prescott, AZ - arrive by 9pm. Drop off group, end of service.</p>				
BILLING NOTE: Full payment/PO is due in house by 9/24/13				
<p>Tuesday 10/01/2013 Spot: 05:45AM Depart: 06:00AM Orangewood Elementary School 7337 N. 19th Ave Phoenix AZ 85021 Return to Pickup 10/01/2013 Vehicle Type: 56 Passenger Number of Passengers: 54 54 pax 2 of 2, DRIVER REQUEST for Tim Murray and Joe Garcia Onsite contact is John #602-347-2960</p>	<p>Arrive: 11:00AM Hoover Dam Hoover Dam / Prescott NV Depart From Destination 10/01/2013 5:00PM</p>	\$2,135.00		\$2,135.00
<p>Arrive at the Hoover Dam by 11am for a tour then depart by 17:00pm for Sky Y Camp - 5725 South Senator Highway, Prescott, AZ - arrive by 9pm. Drop off group, end of service.</p>				
<p>Friday 10/04/2013 Spot: 09:00AM Depart: 09:15AM Sky Y Camp 5725 S. Senator Highway Prescott AZ 85021 Return to Pickup 10/04/2013 Vehicle Type: 56 Passenger Number of Passengers: 54</p>	<p>Arrive: 03:00PM Orangewood Elementary School 7337 N. 19th Ave Phoenix AZ 85021 Depart From Destination 10/04/2013 3:00PM</p>	\$725.00		\$725.00

Confirmation

Page 2

Divine Transportation In Phoenix
1243 S. 7th Street
Phoenix AZ 85034
Phone: 602-340-0018
FAX: 602-340-0055
Dispatch: 602-526-8880
www.divinecharter.com

Customer No: 2278
Contact: John #602-347-2960
Phone: 602-347-2960
FAX:
E-Mail: john.vasey@wesdschools.org
Order Number: **107209**
Order Date: 8/02/2013
PO Number:
Group: School
Sales Associate: April

Report produced by divinecharter.com

Orangewood Elementary School
John Vasey
7337 N. 19th Ave
Phoenix AZ 85021

Deposit Required:
Deposit Due on:
Balance Due on:

Pickup	Destination	Amount	Misc. Charges	Total
--------	-------------	--------	---------------	-------

54 pax 1 of 2, DRIVER REQUEST for Tim Murray and Joe Garcia
Onsite contact is John #602-347-2960

Pick up clients from Sky Y Camp and then take group to Goldwater Lake for lunch before heading to the school by 3pm.
Goldwater Lake is located at 2900 S. Goldwater Lake Rd in Prescott.

Friday 10/04/2013 Spot: 09:00AM Depart: 09:15AM	Arrive: 03:00PM	\$725.00		\$725.00
Sky Y Camp	Orangewood Elementary School			
5725 S. Senator Highway	7337 N. 19th Ave			
Prescott AZ 85021	Phoenix AZ 85021			
Return to Pickup 10/04/2013	Depart From Destination 10/04/2013 3:00PM			
Vehicle Type: 56 Passenger				
Number of Passengers: 54				

54 pax 2 of 2, DRIVER REQUEST for Tim Murray and Joe Garcia
Onsite contact is John #602-347-2960

Pick up clients from Sky Y Camp and then take group to Goldwater Lake for lunch before heading to the school by 3pm.
Goldwater Lake is located at 2900 S. Goldwater Lake Rd in Prescott.

Total: \$5,720.00
Amount Paid:
Balance Due: \$5,720.00

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
FROM: Dr. Susan J. Cook, Superintendent Discussion
DATE: August 22, 2013 Information
AGENDA ITEM: *Annual Intergovernmental Cooperative Purchase Agreements with the Greater Phoenix Purchasing Consortium for Schools (GPPCS) and Strategic Alliance for Volume Expenditures (SAVE) 1st Reading

INITIATED BY: Howard Kropp, Administrator of Purchasing SUBMITTED BY: Cathy Thompson, Director of Business Services

PRESENTER AT GOVERNING BOARD MEETING: Howard Kropp, Administrator of Purchasing

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: A.R.S. 11-952; A.A.C. R7-2-1191-R7-2-1195

SUPPORTING DATA

Funding Source: Various
Budgeted: Yes

The Purchasing Department is recommending authorization to utilize the contracts presented for anticipated purchases in excess of the bidding threshold. No school or department can spend more than is budgeted without prior approval from the Finance Department. Schools and departments budget for goods or services without a particular vendor in mind.

Presented is a list of Intergovernmental Cooperative Purchase Agreements related to the Purchasing Department previously awarded by the Governing Board.

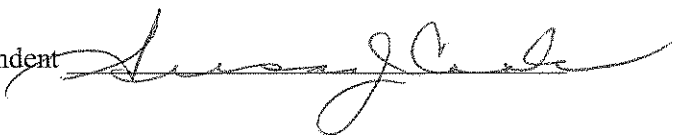
A.R.S. 11-952 and A.A.C. R7-2-1191 through R7-2-1195 authorizes and governs intergovernmental procurements. A school district may either, participate in, sponsor, conduct, or administer a cooperative purchasing agreement for the procurement of any materials, services, or construction with one or more public procurement units in accordance with an agreement entered into between the participants. By participating in a cooperative purchase, public entities that bid common items/services can obtain economy of scale pricing and best value and reduce administrative duplication of cost and effort for all participating public entities.

Copies of the contracts are available for review in the Purchasing Department. The Purchasing Department follows a process to perform due diligence on every cooperative contract prior to making a recommendation for award.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the Intergovernmental Cooperative Purchase Agreements and contract purchases with the Greater Phoenix Purchasing Consortium for Schools (GPPCS) and Strategic Alliance for Volume Expenditures (SAVE).

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *II.D.

GPPCS CONTRACTS**THERE IS AVAILABLE BUDGET CAPACITY:**

Contract Title:	Special Education Test & Related Materials
Vendor(s):	
Handwriting without Tears Janelle Publications Lingui Systems Psychological Assessment Resources Patterson Medical NCS Pearson (Clinical Assessment Division)	Pro-Ed Riverside Publishing Slosson Education Super Duper Educations WPS - Western Psychological Services
Contract Issuer:	Contract issued through Dysart #14-5203-008
Estimated 2013-2014 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	Special Services/M&O
Expended 2012-2013:	\$62,627.38

SAVE CONTRACTS**THERE IS AVAILABLE BUDGET CAPACITY:**

Contract Title:	Vehicle Batteries
Vendor(s):	
Battery Systems NAPA Parts Authority Parts Mart	Performance Plus USD W.W. Williams
Contract Issuer:	Contract issued through Mesa #13-58MB
Estimated 2013-2014 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	Transportation/M&O
Expended 2012-2013:	\$2,492.19

THERE IS AVAILABLE BUDGET CAPACITY:

Contract Title:	Fencing Materials & Installation Services
Vendor(s):	Empire Fence Phoenix Fence
Contract Issuer:	Contract issued through Mesa #14-03MB
Estimated 2013-2014 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	Maintenance/M&O
Expended 2012-2013:	New Contract

THERE IS AVAILABLE BUDGET CAPACITY:

Contract Title:	Walk-in, Online and Catalog Consumer Goods
Vendor(s):	
Best Buy Byassee CDI HD Supply	Kelley Communications Maricopa Ace Hardware W.B. Hunt
Contract Issuer:	Contract issued through TUHSD #12-014MB
Estimated 2013-2014 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	Individual Schools and Departments/M&O
Expended 2012-2013:	\$40,455.27
Contract Title:	Adaptive Equipment
Vendor(s):	
Able Net Beyond Play Boundless A.T. Digital Apex Dynavox Systems Flaghouse	Maxi Aids Medicale Shop Nasco Modesto Rifton Equipment Westone Supplies Writer Learning Systems/Advanced Keyboard
Contract Issuer:	Contract issued through Glendale Elementary #13.14.001
Estimated 2013-2014 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	Individual Schools and Departments/M&O
Expended 2012-2013:	\$17,212.08

THERE IS AVAILABLE BUDGET CAPACITY:

Contract Title:	Major Appliances (Over \$100)
Vendor(s):	
Byassee Equipment	Standard Restaurant Supply
Contract Issuer:	Contract issued through Phoenix UHSD #12-014MB
Estimated 2013-2014 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	Nutritional Services/Capital
Expended 2012-2013:	\$62,628.02

THERE IS AVAILABLE BUDGET CAPACITY:

Contract Title:	Special Education Services
Vendor(s):	
1st Choice Education Services Able Care Therapy Services ACCEL Achieve Therapy	Kids Talk KMW Star Enterprises Language Connection Learn-It Systems

Advanced Therapy Solutions	Mariposa Bilingual Speech - Language Therapy
Advantage on Call Staffing	Maxim Healthcare Services
Ardor Health Solutions	Mediscan
AZ Autism United	MGA Home Healthcare
AZ PRN	Michele R. Arboisier, MS, CCC-SLP
AZ Speech and Health Professionals	Mind-Full Music Therapy Services
Bilingual Therapies	PAVERS
Bphysical	Phoenix Center for Success
CBHSP Arizona (Cenpatico)	PPR Healthcare
C. Gaston - Charlotte Stadel	Prime Healthcare Staffing
Cobb Pediatric Therapy Service	Professional Tutors of America
CompHealth	Progressus Therapy
Conamore Therapy	Provida Staff
Concentric Healthcare Staffing	Psychoeducational Assessment School Services
Core Medical Group	Ridge Zeller Therapy
Creative Integrations	Rieger Services
Cumberland Therapy	Soliant Health
Darian Morgan	Speech Pathways
Delta-T Group	Speech Source
Dependable Nurses of Phoenix	Speech Therapy Services (Stephanie Miller)
Dependable Staffing Services	Sspot On
East Valley Therapy	Staff Rehab
EBS Healthcare	Staffing Options and Solutions
Education Therapy Services	STARS
Eleutheria	Stevens Therapy Services
Essential Educational Services	Sunbelt Staffing
Family Practice Medical Management	Supplemental Health Care
Futures Education	SW Psychological Services
Guillermo Blanco	Team Ed
Hi-Star Center for Children	Theracare PLLC
Horizons Rehab Service	Therapy Matters
Humanus Corp.	Therapy One
Invo Health Care	Therapy Rehabilitation Services
JS Reporting	Therapy Source
Julie Denison (Accountable Healthcare)	Therapy Time
June Fijian Lin-Lee	TLC Therapy
K.I.I.D.S.	Trumpet Behavioral Health
Kaleidoscope Family Solutions	Voces Bilingual Speech Pathology
Kathleen Allen, Ph.D.	WK Newman and Associates
Kathryn Steidle, PT, LLC	Xtreme Classroom
Contract Issuer:	Contract issued through Gilbert #13-29-07-18
Estimated 2013-2014 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	Special Services/M&O
Expended 2012-2013:	\$1,511,630.49

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
FROM: Dr. Susan J. Cook, Superintendent Discussion
DATE: August 22, 2013 Information
AGENDA ITEM: *Annual Intergovernmental Cooperative Purchase Agreements with the State Procurement Office (SPO) and Mohave Educational Services Cooperative (MESC) 1st Reading

INITIATED BY: Howard Kropp, Administrator of Purchasing SUBMITTED BY: Cathy Thompson, Director of Business Services

PRESENTER AT GOVERNING BOARD MEETING: Howard Kropp, Administrator of Purchasing

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: A.R.S. 11-952; A.A.C. R7-2-1191-R7-2-1195

SUPPORTING DATA

Funding Source: Various
Budgeted: Yes

The Purchasing Department is recommending authorization to utilize the contracts presented for anticipated purchases in excess of the bidding threshold. No school or department can spend more than is budgeted without prior approval from the Finance Department. Schools and departments budget for goods or services without a particular vendor in mind.

Presented is a list of Intergovernmental Cooperative Purchase Agreements related to the Purchasing Department previously awarded by the Governing Board.

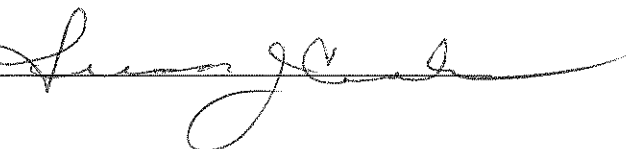
A.R.S. 11-952 and A.A.C. R7-2-1191 through R7-2-1195 authorizes and governs intergovernmental procurements. A school district may either, participate in, sponsor, conduct, or administer a cooperative purchasing agreement for the procurement of any materials, services, or construction with one or more public procurement units in accordance with an agreement entered into between the participants. By participating in a cooperative purchase, public entities that bid common items/services can obtain economy of scale pricing and best value and reduce administrative duplication of cost and effort for all participating public entities.

Copies of the contracts are available for review in the Purchasing Department. The Purchasing Department follows a process to perform due diligence on every cooperative contract prior to making a recommendation for award.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the Intergovernmental Cooperative Purchase Agreements and contract purchases with the State Procurement Office (SPO) and Mohave Educational Services Cooperative (MESC).

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *II.E.

MOHAVE CONTRACT(S)**THERE IS AVAILABLE BUDGET CAPACITY:**

Vendor(s):	Sanderson Ford
Description of Purchase:	Vehicles
Estimated 2013-2014 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	Individual Departments/Capital
Expended 2012-2013:	\$1,588.65

SPO CONTRACT(S)**THERE IS AVAILABLE BUDGET CAPACITY:**

Vendor(s):	Spicer Paper Staples Unisource Worldwide
Description of Purchase:	Specialty Paper
Estimated 2013-2014 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	Materials Management Center & Individual Departments/M&O
Expended 2012-2013:	\$221,234.39

THERE IS AVAILABLE BUDGET CAPACITY:

Vendor(s):	Voiance Language Services
Description of Purchase:	Foreign Language Interpretation and Translation Services
Estimated 2013-2014 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	Communication Services/M&O
Expended 2012-2013:	New Contract

THERE IS AVAILABLE BUDGET CAPACITY:

Vendor(s):	A to Z Equipment Rental
Description of Purchase:	Landscape and Utility Vehicles, Trailers & Equipment
Estimated 2013-2014 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	Maintenance/Capital
Expended 2012-2013:	\$16,850.12

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
FROM: Dr. Susan J. Cook, Superintendent Discussion
DATE: August 22, 2013 Information
AGENDA ITEM: *Award of Contract – RFP No. 13.002, Community Mobile Dental Services at No Cost to the District 1st Reading

INITIATED BY: Howard Kropp, SUBMITTED BY: Cathy Thompson, Director of
Director of Purchasing Business Services

PRESENTER AT GOVERNING BOARD MEETING: Howard Kropp, Director of Purchasing

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

SUPPORTING DATA

Funding Source: No Cost to District
Budgeted: N/A

On July 11, 2013, the Governing Board authorized the issuance of RFP No. 13.002, Community Mobile Dental Services. The mobile dental services that are provided directly to students on school campuses serve the best interest of students and the community in providing oral health care that is essential to students' overall health, well being and academic performance. These services have primarily been provided to students that are covered under AHCCCS or have no dental coverage. The current provider agreement expired on June 30, 2013.

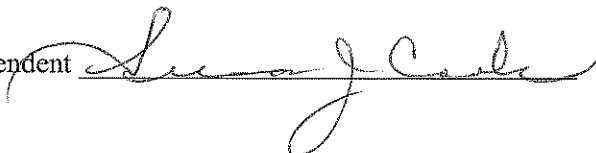
Ten (10) vendors were notified of the solicitation. Two (2) responsive, responsible offers were received and opened on August 6, 2013. Dorothy Watkins, Administrator of Social Services, Benita Loy, Health Services Coordinator, Joe Negrón, Parent Outreach Coordinator and Larry Larson, Purchasing Contract Manager evaluated the proposals and are recommending Community Dental Services of AZ and ReachOut Healthcare America (dba Access Arizona Smiles) for award.

The award of this solicitation will result in a one (1) year contract beginning upon award with the option to renew for four (4) additional years or any portion thereof. The estimated requirements cover the period of the contract and are reasonable and continuing. Included in the RFP is a provision for cancellation by the District with thirty (30) days prior written notice. The services are provided at no cost to the District.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board award a contract regarding RFP No. 13.002, Community Mobile Dental Services to Community Dental Services and ReachOut Healthcare America at no cost to the District and authorize the Superintendent to execute the necessary documents on behalf of the District.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *II.F.

Attached is the proposed Operating Agreement that has been reviewed by District Legal Counsel. The Agreement provides specific provisions for:

- Parental Consent.
- Use of Student Educational Records.
- Contacting Parents/Guardians to solicit participation.
- Notifying Parents/Guardians of appointments and services to be provided.

Copies of the solicitation and responses are available for review in the Purchasing Department.

In 2012-2013, approximately 2,700 students were provided with on-site Dental Services as a result of the previous contract.

**OPERATING AGREEMENT
BETWEEN WASHINGTON ELEMENTARY SCHOOL DISTRICT
AND _____.**

This Operating Agreement (hereinafter "Agreement") is entered into this ____ day of _____, 2013, between WASHINGTON ELEMENTARY SCHOOL DISTRICT ("WESD" or "District) and _____, ("Provider").

RECITALS

WESD is an Arizona public school district operating pursuant to Title 15 of the Arizona Revised Statutes;

Provider is an Arizona corporation whose primary function is the delivery of dental care services to children and seniors;

WESD recognizes a social benefit in having dental care services reasonably accessible to its students. As a result of economic and other barriers, many students do not have such services reasonably accessible.

Provider desires to establish a mobile dental services program within WESD, providing dental care services to students and emphasizing the importance of oral health care.

WESD has determined that a mobile dental services program on its school campuses would serve the best interests of its students, in that proper oral health care is essential to the students' overall health, well being and academic performance. WESD has also determined that providing access to dental care services as contemplated in this Agreement furthers a civic purpose in the interest of the entire community that WESD serves.

NOW, THEREFORE, the parties agree as follows:

1. **Purpose and Scope.** Provider shall provide School-Based Mobile Dental Services for WESD students on an as-needed basis at the WESD Schools listed in Exhibit A attached hereto ("Dental Program"). The Dental Program shall consist of a mobile comprehensive dental services program that emphasizes proper oral health care, in a clean and hygienic setting, at no cost to students or the District.

2. **Term of Agreement, Termination.** The Agreement shall commence on August __, 2013 and, unless earlier terminated by either party, shall automatically terminate on June 30, 2014. The Agreement may be renewed for four (4) additional one (1) year periods or portions thereof upon mutual agreement by the parties.

Notwithstanding the above-stated term of the Agreement, either party may terminate the Agreement, for any reason or no reason, by giving the other party thirty (30) days written notice of that party's intention to terminate.

3. **Involvement of Other Health Care Providers.** Provider acknowledges and agrees that, as described and limited by this paragraph, this Agreement is nonexclusive; that is, other health care or dental health care providers may be invited to provide services to WESD students at the Schools listed in Exhibit A.

4. **Cleanliness.** Provider shall, throughout the term of this Agreement, keep and maintain the area at the School Sites where the mobile facilities are located, in good, sanitary and neat order, condition and repair. This shall include all appropriate removal and disposal of medical waste materials.

5. **Disruption of District Activities.** Provider agrees to operate the Dental Program in a manner so as not to disrupt the activities of WESD.

6. **Procedure for WESD Objection to Specific Provider Employees and Volunteers Working in the Dental Program.** The parties agree that Provider shall be solely responsible for the adequacy and quality of the dental care services that Provider provides through the Dental Program. Nevertheless, Provider recognizes that, while operating on District property, WESD retains an interest in establishing a procedure whereby it can object to actions of a specific Provider dental care provider or other Provider employee or agent assigned by Provider to the Dental Program. WESD's interest in this regard is not as a supervisor or evaluator of the adequacy or quality of the services provided. WESD's interest is limited to entrusting those persons interacting with WESD students do so in a reasonable and amicable fashion, and in a manner consistent with the educational goals and philosophy of WESD. If WESD objects to the actions of any Provider dental care provider or other employee or agent of Provider operating in connection with the Dental Program, WESD superintendent shall notify Provider of this fact, and shall meet with a representative of Provider in a good faith effort to resolve the situation. If the efforts to resolve WESD's objections are unsuccessful, WESD may request of Provider in writing that the dental care provider or other employee or agent not be permitted to continue to work at, or in connection with, the Dental Program. If Provider declines or fails to agree to WESD's request within ten (10) calendar days after receipt of such a request, WESD may, but is not obligated to, terminate this Agreement upon ten (10) days written notice thereafter.

7. **Days and Hours of Operation.** The Dental Program shall be operated at such times and during such days as the parties shall mutually agree.

8. **Absence of Partnership or Joint Venture.** WESD and Provider agree that this Agreement contemplates solely an independent contractor relationship, and that the parties are engaging in neither a partnership nor a joint venture. The parties agree (i) that Provider shall not be responsible or liable for educational decisions made by WESD and its

agents and employees; and (ii) that WESD shall not be responsible or liable for medical decisions made by Provider and its agencies and employees, including volunteers working under Provider's direction and control.

9. **Student Consent Form.** Provider shall develop a standard consent form to be provided to the parents or guardians of WESD students requesting the parent's or guardian's permission for Provider to provide designated dental care services for the parents' child or children through the Dental Program. Provider agrees to develop this form in cooperation with WESD, and to receive the consent of WESD prior to sending any such consent form to the parents or guardians of WESD students. WESD will assist with the dissemination of any mutually approved consent form pursuant to a mutually agreed upon schedule, but in no event no more than twice per school year. Both parties agree, however, that all legal issues relating to the use of the form, and that all legal responsibilities and obligations that derive from the use of the form, remain the sole responsibility of Provider and not WESD.

10. **Student Education Records.** Provider shall comply with District Policy JR – Student Records, State Statutes and the Family Educational Rights and Privacy Act (FERPA) regarding student education records. Consistent with District Policy JR – Student Records, and upon request by the Provider, the District will provide the Provider with student “Directory Information.” Because parents/guardians have the right to annually determine whether to authorize the release of “Directory Information,” any “Directory Information” provided to the Provider may only be used during the term of the Agreement and must be destroyed upon the expiration thereof. If the Agreement is renewed for additional periods as provided for in Paragraph 2, Provider may request “Directory Information” for the additional periods. Under no conditions shall Provider use the “Directory Information” beyond the term of the Agreement.

11. **Contacting Parents/Guardians.** Provider may use the “Directory Information” provided by WESD (as described in Paragraph 10) to contact those parents/guardians who did not consent to services by returning a signed consent form. However, Provider may contact parents/guardians under these circumstances only once per semester. Such contacts should be informational and respectful.

12. **Notifying Parents/Guardians of Services to be Provided.** Provider shall notify the parent/guardian of any child who is receiving dental care services *every time* the child is scheduled to receive dental services. (This includes the initial and any follow-up visits.) If the Provider is unable to make contact with the parent/guardian, the appointment will be rescheduled and no services will be provided until such time as contact is made.

13. **Limitation on Patients.** Provider acknowledges WESD's interest in restricting persons who are neither students nor employees of WESD from being on school premises during the school day. Therefore, both parties agree that the Dental Program will be limited to enrolled students of WESD.

14. **Administration.** Provider shall assign appropriate and adequate administrative staff to be responsible for the Dental Program, although the administrators assigned this task need not necessarily be located at the Dental Program site.

15. **Compliance with Laws.** Provider shall comply with all applicable laws, rules, regulations and ordinances relating to the provision of dental care services or the operation of a dental care services program.

16. **Licensing/Fingerprinting.** Provider and all of Provider's employees and agents involved in the operation of the Dental Program, shall at all times obtain and maintain all appropriate licenses and permits necessary to operate the Dental Program. Provider shall at no charge to the WESD, conduct a fingerprint check of each individual who will perform such on-site services, in the manner specified in either A.R.S. § 15-534 (as though the Provider were the District). Provider shall also thoroughly investigate the background of the person and ascertain that there is no history of behavior that would make the person unsuitable to work with children or in a school. The results that each such individual is fit to work with children and in a school according to the criteria set forth in A.R.S. § 15-512 and § 15-534, shall be certified to WESD prior to allowing the person to perform any on-site services.

17. **Maintenance and Repair.** Provider shall be responsible to pay for repair of any damage to WESD's facilities that occur in connection with Provider activities, except for reasonable wear and tear.

18. **Event of Default; Remedies.** Failure of either party to observe or perform any provision of this Agreement shall be considered an event of default when such failure has continued for a period of five (5) days after written notice has been given to the defaulting party by the other party. If any event of default shall occur or be continuing as a result or acts or omissions of either party, the other party may, at its option, declare this Agreement immediately terminated. The non-defaulting party may also collect from the defaulting party any damages it has suffered by reason of any event of default.

19. **Indemnity.** Provider agrees at all times to indemnify, protect and hold WESD harmless from each and every cost, expense, loss, claim, liability or damage, including but not limited to, attorneys' fees and court costs, arising in any manner out of its operation of the Dental Program and/or Provider's use of District property, except to the extent, and only to the extent, that such cost, expense, loss, claim, liability or damage is the direct result of a negligent act or omission or the intentional misconduct of a WESD employee or other person not under Provider's care or control.

20. **Insurance.** Provider agrees to provide, pay for and maintain during the term of this Agreement, at its sole cost and expense, a policy or policies of comprehensive general liability insurance and property damage insurance covering Provider's activities in the Dental Program in a form satisfactory to WESD, all of which policies shall name WESD as an additional insured. This insurance shall cover bodily injury or death to any one

person or number of persons in any one accident and property damage insurance in a policy amount of not less than \$2,000,000.00 per occurrence, and appropriate property damage limits not less than \$500,000.00 per occurrence. The deductible for these coverages shall not exceed \$5,000.00. Provider also agrees to require that all dental care providers working in conjunction with the Dental Program maintain in full force and effect a policy or policies of malpractice insurance in an amount, and with such terms, approved by WESD, but an amount not less than \$1,000,000.00 per occurrence. Provider agrees to furnish WESD with certificates of all insurance policies required pursuant to this paragraph prior to commencement of operation of the Dental Program. The endorsement on each such policy or policies shall state the insurer agrees to provide WESD at least thirty (30) days written notice prior to alteration, cancellation, amendment or other occurrence which in any way affects the coverage provided.

21. **Enforcement of the Agreement Terms.** If any action of law or in equity shall be brought on account of any breach of, or to enforce or interpret any of the covenants, terms or conditions of this Agreement, the prevailing party shall recover from the other party costs and reasonable attorney's fees, the amount of which shall be fixed by the court and shall be made a part of any judgment or any decree rendered. This Agreement shall be governed by Arizona law.

22. **Assignment.** Provider shall not assign this Agreement or any of its rights or obligations hereunder, and any such attempted assignment shall be void.

23. **Severability.** In the event any provision of this Agreement is held invalid by any court of competent jurisdiction, the remaining provisions of the Agreement shall be deemed severable and shall remain in full force and effect.

24. **Waiver.** The waiver by WESD or the failure of WESD to take action with respect to any breach or any term, covenant or condition herein shall not be deemed to be a waiver of such term, covenant or condition, or subsequent breach of the same, or any other term, covenant or condition.

25. **Remedies Cumulative.** All remedies referenced in this Agreement shall be cumulative and any one remedy shall not be deemed exclusive of the other, or of any other remedy conferred by law.

26. **Entire Agreement.** This Agreement, along with any addenda, exhibits or attachments hereto constitute the entire agreement between the parties, and supersedes any and all prior or contemporaneous oral agreements between and among the parties.

27. **Conflict of Interest.** In accordance with A.R.S. § 38-511, if a person significantly involved in a District contract becomes an employee, agent, or consultant to any other party of the contract with respect to the subject matter of the contract, the District may cancel the contract within three years of execution and recoup any fee or commission paid to such person.

IN WITNESS WHEREOF, the parties have executed this Agreement at and on the day and year first above written.

WESD:

PROVIDER:

By: _____

By: _____

Its: _____

Its: _____

EXHIBIT A

Abraham Lincoln
Acacia
Alta Vista
Arroyo
Cactus Wren
Chaparral
Cholla
Desert Foothills
Desert View
Ironwood
John Jacobs
Lakeview
Lookout Mountain
Manzanita
Maryland
Moon Mountain
Mountain Sky
Mountain View
Ocotillo
Orangewood
Palo Verde
R.E. Miller
Roadrunner
Royal Palm
Sahuaro
Shaw Butte
Sunburst
Sunnyslope
Sunset
Sweetwater
Tumbleweed
Washington

Provider(s) shall only implement the program upon receiving approval of site operation assignments from the Health Services Coordinator. Additionally, permission must be received from the Principal at each assigned site, and is required before operations may commence.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
FROM: Dr. Susan J. Cook, Superintendent Discussion
DATE: August 22, 2013 Information
AGENDA ITEM: *Award of Contract – RFP No. 13.014, Life Safety Services 1st Reading

INITIATED BY: Howard Kropp, Director of Purchasing SUBMITTED BY: Howard Kropp, Director of Purchasing

PRESENTER AT GOVERNING BOARD MEETING: Howard Kropp, Director of Purchasing

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

SUPPORTING DATA

Funding Source: Nutrition Services
Budgeted: Yes

On May 9, 2013, the District authorized the issuance of RFP No. 13.014, Life Safety Services. These services are necessary to provide safe environments for our students, staff and parents and also to stay compliant with local and state regulations. The services to be provided under this contract consist of inspections, testing, recharging, repair and replacement of all of our fire extinguishers, kitchen fire suppression units, school and data center fire suppression units and private fire hydrants. No school or department can spend more than is budgeted without prior approval from the Finance Department.

Thirty Nine (39) vendors were notified of the solicitation. Six (6) responsive, responsible offers were received and opened on July 30, 2013. Daren Cloyd, Maintenance Manager, Jeremy Mobley, Maintenance Office Specialist and Sammy Sosa, Special Systems Technician evaluated and scored the proposals based on the criteria set forth in the RFP, and recommend Western States Fire Protection and Signal One Fire and Communication, LLC for award. A multiple award is the most advantageous to ensure the best service and the most complete product availability for the Districts.


The award of this solicitation will result in a multi-term contract, beginning upon award and continuing for a period of one year. If all conditions are met during this period of time, this contract can be extended, if funding is available, for an additional one-year contract. Included is a provision for cancellation by the District with thirty (30) days prior written notice.

A copy of the solicitation and responses are available for review in the Purchasing Department.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board award contract regarding RFP No. 13.014, Life Safety Services to Western States Fire Protection Co. and Signal One Fire and Communication, LLC.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *II.G.

The evaluation criteria used to score the proposals are:

- Offeror's availability for service. *(300 points possible)*
- Responsiveness of the proposal in clearly stating and understanding the scope of work, and in meeting the requirements of the RFP. *(200 points possible)*
- Cost – While cost is a significant factor in considering the placement of the awards, it is not the only factor. The award will not be based on price alone, nor will it be based solely upon the lowest fees submitted. *(200 points possible)*
- District's assessment of the Offeror's abilities to meet and satisfy the needs of the District, taking into consideration additional services, or expertise offered that exceed the requirements, or the vendor's inability to meet some of the requirements of the specifications. *(150 points possible)*
- Past performance. *(100 points possible)*
- Information obtained by the District from Offeror's references or other clients. *(50 points possible)*

Evaluation scores are as follows:

3000 points were possible

Signal One Fire and Communication, LLC scored 2398 points

Western States Fire Protection Co. Scored 2303 points

National Fire Control scored 2221 points

Sun Devil Fire Equipment, Inc. scored 1914

Red Hawk Fire and Security scored 1905 points

Safeguard Security and Communications, Inc scored 1981 points

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
FROM: Dr. Susan J. Cook, Superintendent Discussion
DATE: August 22, 2013 Information
AGENDA ITEM: *Award of Contract – Bid No. 13.010, Maintenance Parts, Supplies, Rentals, Repair and 1st Reading
Service Calls
INITIATED BY: Howard Kropp, Director of Purchasing SUBMITTED BY: Cathy Thompson, Director of Business Services
PRESENTER AT GOVERNING BOARD MEETING: Howard Kropp, Director of Purchasing
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

SUPPORTING DATA

Funding Source: M&O
Budgeted: Yes

On June 26, 2013, the District issued Bid No. 13.010, Maintenance Parts, Supplies, Rentals, Repairs and Service Calls, to establish contracts with vendors to acquire maintenance parts, supplies, rentals, repairs and service calls needed for the Washington School District.

Two Hundred Thirty (230) vendors were notified of the Bid. Twenty Two (22) responsive, responsible bids and one (1) nonresponsive bid were received and opened on July 16, 2013. Daren Cloyd, Maintenance Manager and Jeremy Mobley, Office Specialist, evaluated the bids and recommend the vendors as presented for award. A multiple award is the most advantageous to ensure the best service and the most complete product availability for the Districts.

The award of this bid will result in a one-year contract with the option to renew for four (4) additional years or portion thereof. The estimated requirements cover the period of the contracts and are reasonable and continuing. Included is a provision for cancellation by the District with thirty (30) days prior written notice.

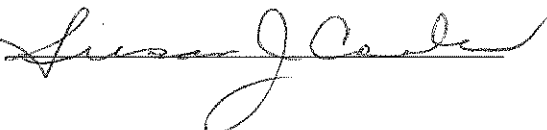
Funding for this expenditure is included in the Maintenance Department's 2013-2014 M&O budget and will be purchased on an as-needed basis.

Copies of the solicitation and responses are available for review in the Purchasing Department.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board award contract regarding Bid No. 13.010, Maintenance Parts, Supplies, Rentals, Repair and Service Calls to the 22 vendors as presented.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *II.H.

***Award of Contract: Bid No. 13.010, Maintenance Parts, Supplies, Rentals, Repair and Service Calls**
August 22, 2013
Page 2

Advance Metal Sales	CNG Services	Midstate Mechanical
Air Cold Supply	Cummins Rocky Mountain	Southwest Steel Sales
American Refrigeration Supply	ESSCO Wholesale Electric	Spectra Electrical Services
Anderson Lock & Safe	French Electric & Lighting	Trane
Arizona Iron Supply	Intermountain Lock & Security	United Refrigeration
Biddle & Brown Fence	LaForce	Vern Lewis Welding Supply
CASM	Lighting Unlimited	Voss Lighting
Central Arizona Supply		

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
FROM: Dr. Susan J. Cook, Superintendent Discussion
DATE: August 22, 2013 Information
AGENDA ITEM: *Award of Contract – Bid No. 13.021, Nutrition Services Kitchen Equipment 1st Reading
INITIATED BY: Connie Parmenter, SUBMITTED BY: Howard Kropp, Director of
Director of Nutrition Services Purchasing
PRESENTER AT GOVERNING BOARD MEETING: Howard Kropp, Director of Purchasing
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

SUPPORTING DATA

Funding Source: Nutrition Services
Budgeted: Yes

On July 11, 2013, the District issued Bid No. 13.021, Nutrition Services Kitchen Equipment. The purpose of this Bid is to acquire kitchen equipment needed for the Nutrition Services Department. No school or department can spend more than is budgeted without prior approval from the Finance Department.

Thirty Six (36) vendors were notified of the Bid. Eleven (11) responsive, responsible bids were received and opened on July 29, 2013. Connie Parmenter, Director of Nutrition Services, and Anita Hotchkiss, Purchasing/Contracts Agent, evaluated the bids and recommend the vendors as presented for award. Vendors not awarded had higher prices for the line items. A multiple award is the most advantageous to ensure the best service and the most complete product availability for the District.

The award of this solicitation will result in a multi-term contract, beginning upon award and continuing for a period of one year. If all conditions are met during this period of time, this contract can be extended, if funding is available, for an additional one-year contract. Included is a provision for cancellation by the District with thirty (30) days prior written notice.

A copy of the solicitation and responses are available for review in the Purchasing Department.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board award contract regarding Bid No. 13.021, Nutrition Services Kitchen Equipment to the eight vendors as presented.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *II.I.

***Award of Contract: Bid No. 13.021, Nutrition Services Kitchen Equipment**

August 22, 2013

Page 2

Andrews Restaurant Supply
Arizona Restaurant Supply
Central Products

Hubert
National Restaurant Supply
Sam Tell & Son

Standard Restaurant Equipment
Swabs AZ

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
FROM: Dr. Susan J. Cook, Superintendent Discussion
DATE: August 22, 2013 Information
AGENDA ITEM: *Addendum to the Food Program Permanent Service Agreement for the Fresh Fruit and Vegetable Program 1st Reading
INITIATED BY: Connie Parmenter, RD SUBMITTED BY: Connie Parmenter, RD
Director of Nutrition Services Director of Nutrition Services
PRESENTER AT GOVERNING BOARD MEETING: Connie Parmenter, RD
Director of Nutrition Services
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

SUPPORTING DATA

Funding Source: USDA
Budgeted: N/A


On June 12, 2008, the Governing Board approved the Food Program Permanent Service Agreement with the Arizona Department of Education for participation in the Child Nutrition Programs. This is an Addendum to this Agreement to include participation in the Fresh Fruit and Vegetable Program for the 2013-2014 school year for Desert View, Mountain View, Richard E. Miller, Shaw Butte, Sunnyslope, and Washington Elementary Schools.

The Fresh Fruit and Vegetable program provides funding, up to \$272,935.00, for the expenses to supply students in participating schools with a free fresh fruit or vegetable snack during the school day.

This Addendum has been reviewed by district Legal Counsel.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the Addendum to the Food Program Permanent Service Agreement for the Fresh Fruit and Vegetable Program.

Superintendent 

Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *II.J.



State of Arizona
Department of Education

Fresh Fruit and Vegetable Program
Addendum to Food Program Permanent Service Agreement
State Agency – Local Educational Agency (LEA) Agreement

This Agreement between the **Arizona Department of Education** (hereto referred to as “State Agency”) and **Washington Elementary School District** (hereto referred to as “LEA”) covers the period from July 1, 2013 to June 30, 2014.

The undersigned has the authority to enter into this Agreement on behalf of the LEA. The LEA has been selected to participate in the Fresh Fruit and Vegetable Program (FFVP) authorized by Public Law 110-234 and Section 19 of the Richard B. Russell National School Lunch Act.

A. It is mutually agreed between the State Agency and LEA that:

1. The LEA agrees that the funds will only be used for the purposes authorized by Section 19 of the Richard B. Russell National School Lunch Act.
2. The LEA agrees to abide by all of the requirements for administering the Program as stated in Section 19 of the Richard B. Russell National School Lunch Act.
3. The LEA agrees to provide funds to the awarded school(s), namely, **Desert View Elementary School, Mountain View Elementary School, Richard E Miller School, Shaw Butte School, Sunnyslope Elementary School, and Washington Elementary School**, under its jurisdiction, for the service of approved fresh fruits and vegetables in accordance with local, state, and federal regulations and requirements.
4. The Local Educational Agency agrees that the schools identified in section 3 of this paragraph will implement the program in accordance with the plan outlined in the respective schools’ signed application for the Fresh Fruit and Vegetable Program.

B. General Conditions

1. This Agreement is non-transferable and the duties herein are non-delegable.
2. Neither the State Agency nor the LEA has an obligation to renew this Agreement.

Signatures

State Agency

Local Educational Agency

Title

Title

Date

Date

THIS AGREEMENT does not constitute the entire understanding between the parties with respect to subject matter thereof.

This institution is an equal opportunity provider.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
FROM: Dr. Susan J. Cook, Superintendent Discussion
DATE: August 22, 2013 Information
1st Reading

AGENDA ITEM: *Student Placement Agreement between Arizona State University/Mary Lou Fulton Teacher's College/University Service Learning and the Washington Elementary School District/Academic Support Programs Department

INITIATED BY: Kathleen McKeever Director of Academic Support Programs SUBMITTED BY: Kathleen McKeever Director of Academic Support Programs

PRESENTER AT GOVERNING BOARD MEETING: Kathleen McKeever Director of Academic Support Programs

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

SUPPORTING DATA

Funding Source: N/A
Budgeted: N/A

The Washington Elementary School District Academic Support Programs Department is seeking new strategies to offer after-school programs at schools that were not able to compete for 21st Century funding for the 2013-14 school year. A plan has been created in collaboration with Arizona State University to place college students in after-school classrooms to help provide academic interventions for identified students.

Enrolled students in the Arizona State University Service Learning program will be placed in after-school classrooms in the Washington Elementary School District to meet service learning field placement requirements. This agreement is to establish a relationship between Arizona State University and Washington Elementary School District to enable an educational experience for ASU students.

The Agreement has been reviewed by District Legal Counsel.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the Student Placement Agreement between Arizona State University/Mary Lou Fulton Teacher's College/University Service Learning and the Washington Elementary School District/Academic Support Programs Department and authorize the Superintendent to execute the agreement on behalf of the district.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *II.K.



STUDENT PLACEMENT AGREEMENT University-Wide

This Student Placement Agreement ("Agreement") is entered into between the **ARIZONA BOARD OF REGENTS** for and on behalf of **ARIZONA STATE UNIVERSITY** (the "University") and the "Facility" as of the "Effective Date."

Effective Date: _____

UNIVERSITY:

Mary Lou Fulton Teachers College

Signed: _____

Printed: **Mari Koerner**

Title: **Dean, MLFTC**

FACILITY:

**Washington Elementary School District
Academic Support Programs Department**

Signed: _____

Printed: **Dr. Susan J. Cook**

Title: **Superintendent**

1. DURATION

The duration, or term, of this Agreement shall be for the designated number of years and months as agreed upon below, not to exceed five (5) years, commencing on the Effective Date. However, either party may terminate this Agreement without cause or penalty by giving the other party written notice of the intent to terminate the Agreement no less than thirty (30) days prior to the anniversary of the Effective Date. This Agreement may be renewed by written agreement of the parties. The parties may revise or modify this Agreement only by a written amendment signed by both parties.

Number of Years: _____

2. GENERAL TERMS

2.1. The purpose of this Agreement is to establish a relationship between the University and the Facility to enable an educational experience for students at Facility's site that may qualify for University academic credit as determined by University.

2.2. The University and the Facility will agree on a schedule for student participation at the Facility.

2.3. The student's participation should complement the service and educational activities of the Facility. The student will be under the supervision of a Facility employee.

2.4. Each student is expected to perform with high standards at all times and comply with all written policies and regulations of the appropriate department of the Facility, including completion of the fingerprinting requirements in accordance with ARS §15-512.

2.5. Either the Facility or the University may require withdrawal or dismissal from participation at the Facility of any student whose performance record or conduct does not justify continuance.

2.6. Neither the University nor the Facility is obligated to provide for the student's transportation to and from the

2. GENERAL TERMS

Facility or for health insurance for the student.

2.7. A meeting or telephone conference between representatives of the University and the Facility will occur at least once each semester to evaluate the educational program and review this Agreement.

2.8. Statements of performance objectives for this educational experience will be the joint responsibility of University and Facility personnel.

2.9. Each student must adhere to the Facility's established dress and performance standards.

3. FACILITY'S OBLIGATIONS

3.1. Facility agrees to appoint an Educational Coordinator who is responsible for the educational activities and supervision of University students participating under this Agreement.

3.2. The Facility agrees to submit to the University an evaluation of each student's progress. The format for the evaluation is established by the University in consultation with the Facility.

3.3. The Facility is responsible for the acts and omissions of its employees and agents and must maintain adequate insurance (which may include a bona fide self-insurance program) to cover any liability arising from the acts and omissions of the Facility's employees and agents. The Facility is not responsible for maintaining insurance to cover liability arising from the acts and omissions of the employees and agents of the University. University students are not deemed to be employees of Facility by virtue of this Agreement.

3.4. Nothing in this Agreement is intended to modify, impair, destroy, or otherwise affect any common law, or statutory right to indemnity, or contribution that the University may have against the Facility by reason of any act or omission of the Facility or the Facility's employees and agents.

4. UNIVERSITY'S OBLIGATIONS

4.1. The University will provide an administrative framework, including designating a University faculty or other representatives to coordinate scheduling, provide course information and objectives, and assist in advising students.

4.2. The University will be responsible for developing and carrying out procedures for student selection and admission.

4.3. The University is responsible for the acts and omissions of its employees and agents and maintains insurance coverage through the State of Arizona's Risk Management Division self-insurance program to cover liabilities arising from the acts and omissions of the University's employees, students, and agents participating under this Agreement. The University is not responsible for maintaining insurance coverage for liability arising from the acts and omissions of the Facility's employees and agents.

5. STATE OF ARIZONA PROVISIONS

5.1. **Nondiscrimination.** The parties agree to comply with all applicable state and federal laws, rules, regulations, and executive orders governing equal employment opportunity, immigration, and nondiscrimination, including the Americans with Disabilities Act.

5.2. **Conflict of Interest.** ASU's participation in this Agreement is subject to Section 38-511 of the Arizona Revised Statutes which provides that this Agreement may be cancelled if any person significantly involved in initiating, negotiating, securing, drafting or creating this Agreement on behalf of University is, at any time while this

5. STATE OF ARIZONA PROVISIONS

Agreement, or any extension thereof, is in effect, an employee or agent of the other party to this Agreement in any capacity or a consultant to any other party with respect to the subject matter of this Agreement.

5.3. Notice of Arbitration Statutes. Pursuant to Section 12-1518 of the Arizona Revised Statutes, the parties acknowledge and agree, subject to the Arizona Board of Regents Policy 3-809, that they will be required to make use of mandatory arbitration of any legal action that is filed in the Arizona superior court concerning a controversy arising out of this Agreement if required by Section 12-133 of the Arizona Revised Statutes.

5.4. Failure of Legislature to appropriate. If University's performance under this Agreement depends upon the appropriation of funds by the Arizona Legislature, and if the Legislature fails to appropriate the funds necessary for performance, then University may provide written notice of this to Facility and cancel this Agreement without further obligation of University. Appropriation is a legislative act and is beyond the control of University.

5.5. Student Educational Records. The University and Facility recognize that student educational records are protected by the federal Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g). Facility agrees to comply with FERPA and to not make any disclosures of student educational records to third parties without prior notice to and consent from the University or as otherwise provided by law.

5.6. Representations Regarding Relationship and Use of University Marks. Except as otherwise agreed in writing, Facility acknowledges that its relationship with University is limited to the student internship or placement program contemplated herein. Facility shall not make any representations stating or implying that the parties engage in broader transactions or that University is otherwise associated with Facility without first obtaining express written permission from University. In addition, Facility shall not use any trade name, trademark, service mark, logo, domain name, and any other distinctive brand feature owned or used by University without prior written authorization by University.

6. MISCELLANEOUS

6.1. Neither party shall have the right to assign this Agreement without the prior written consent of the other party.

6.2. This Agreement constitutes the entire agreement and understanding of the parties with respect to its subject matter. No prior or contemporaneous agreement or understanding will be effective. This Agreement shall be governed by the laws of Arizona, the courts of which state shall have jurisdiction over its subject matter.

6.3. The individual signing on behalf of Facility hereby represents and warrants that s/he is duly authorized to execute and deliver this Agreement on behalf of Facility and that this Agreement is binding upon Facility in accordance with its terms.

6.4. This Agreement may be executed in multiple counterparts, each of which shall be deemed an original, and all of which together shall constitute one and the same instrument.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
FROM: Dr. Susan J. Cook, Superintendent Discussion
DATE: August 22, 2013 Information
1st Reading

AGENDA ITEM: *Acceptance of the Elementary and Secondary School Counseling Grant in the Amount of \$364,386.00, the School Safety Grant in the Amount of \$571,462.04, the City of Phoenix Block Watch Grants in the Amount of \$39,216.00, the Character Education Matching Grant in the Amount of \$80,000.00 and the Target Grant in the Amount of \$2,000.00

INITIATED BY: Kathleen McKeever, Director of Academic Support Programs SUBMITTED BY: Kathleen McKeever, Director of Academic Support Programs

PRESENTER AT GOVERNING BOARD MEETING: Kathleen McKeever, Director of Academic Support Programs

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: DDA

SUPPORTING DATA

Funding Source: Grants
Budgeted: Yes

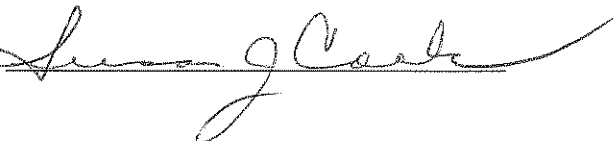
In accordance with Board policy, the Governing Board is advised that the following grants have been received in support of Washington Elementary School District students, parents, and staff.

Funder	Location	Amount	Purpose
Elementary and Secondary School Counseling Grant	Roadrunner, Acacia, John Jacobs, Lakeview, Moon Mountain, Palo Verde, Arroyo (R)	\$364,386.00	Social Services
Arizona Department of Education/School Safety Division	Cholla (R)	\$82,263.00	School Resource Officer salary and supplies
Arizona Department of Education/School Safety Division	Mountain Sky (R)	\$82,263.00	School Resource Officer salary and supplies

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the acceptance of the Elementary and Secondary School Counseling Grant in the amount of \$364,386.00, the School Safety Grant in the amount of \$571,462.04, the City of Phoenix Block Watch Grants in the amount of \$39,216.00, the Character Education Matching Grant in the amount of \$80,000.00 and the Target Grant in the amount of \$2,000.00 and authorize the Superintendent to execute all necessary documents.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *II.L.

Acceptance of the Elementary and Secondary School Counseling Grant in the Amount of \$364,386.00, the School Safety Grant in the Amount of \$571,462.04, the City of Phoenix Block Watch Grants in the Amount of \$39,216.00, the Character Education Matching Grant in the Amount of \$80,000.00 and the Target Grant in the Amount of \$2,000.00

August 22, 2013

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Arizona Department of Education/School Safety Division	Mountain View (R)	\$82,263.00	School Resource Officer salary and supplies
Arizona Department of Education/School Safety Division	Palo Verde (R)	\$82,263.00	School Resource Officer salary and supplies
Arizona Department of Education/School Safety Division	Royal Palm (R)	\$82,263.00	School Resource Officer salary and supplies
Arizona Department of Education/School Safety Division	Washington (R)	\$82,263.00	School Resource Officer salary and supplies
Arizona Department of Education/School Safety Division	Desert Foothills (R)	\$77,884.04	Juvenile Probation Officer salary and supplies
City of Phoenix Block Watch Grants	Alta Vista (N)	\$9,450.00	Kidspace Crime Prevention
City of Phoenix Block Watch Grants	Moon Mountain (N)	\$9,968.00	Crime Prevention Open Gym
City of Phoenix Block Watch Grants	Palo Verde Middle School (N)	\$9,900.00	Crime Prevention Open Gym
City of Phoenix Block Watch Grants	Maryland Elementary School (N)	\$9,898.00	Crime Prevention Summer Programming
Character Education Matching Grant	Acacia (N)	\$10,000.00	Social Emotional Learning (SEL) Classes/Professional Development of Social Workers
Character Education Matching Grant	Cactus Wren (N)	\$10,000.00	SEL Classes/Professional Development of Social Workers
Character Education Matching Grant	Lakeview (N)	\$10,000.00	SEL Classes/Professional Development of Social Workers
Character Education Matching Grant	Ocotillo (N)	\$10,000.00	SEL Classes/Professional Development of Social Workers
Character Education Matching Grant	Orangewood (N)	\$10,000.00	SEL Classes/Professional Development of Social Workers
Character Education Matching Grant	Palo Verde (N)	\$10,000.00	SEL Classes/Professional Development of Social Workers

Acceptance of the Elementary and Secondary School Counseling Grant in the Amount of \$364,386.00, the School Safety Grant in the Amount of \$571,462.04, the City of Phoenix Block Watch Grants in the Amount of \$39,216.00, the Character Education Matching Grant in the Amount of \$80,000.00 and the Target Grant in the Amount of \$2,000.00

August 22, 2013

Page 3

Character Education Matching Grant	Royal Palm (N)	\$10,000.00	SEL Classes/Professional Development of Social Workers
Character Education Matching Grant	Washington (N)	\$10,000.00	SEL Classes/Professional Development of Social Workers
Target	Abraham Lincoln traditional (N)	\$2,000.00	K-3 Book Club

(N) New (N)* New application for an existing grant (R) Renewal

WASHINGTON ELEMENTARY SCHOOL DISTRICT #6

TO: Governing Board X Action
 X Discussion
FROM: Dr. Susan J. Cook, Superintendent Information
 1st Reading
DATE: August 22, 2013
AGENDA ITEM: Arizona School Boards Association's Delegate Assembly Appointments and Proposed 2014
Legislative Political Agenda
INITIATED BY: Arizona School Boards Association SUBMITTED BY: Chris Maza, Governing
Board President
PRESENTER AT GOVERNING BOARD MEETING: Chris Maza, Governing Board President
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

SUPPORTING DATA

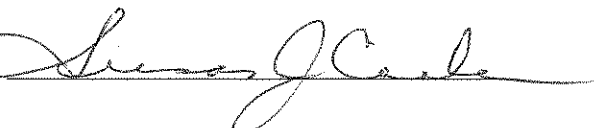
Funding Source: N/A
Budgeted: N/A

The Arizona School Boards Association (ASBA) will hold its Delegate Assembly on September 7, 2013 at The Camelback Inn, Scottsdale, AZ. ASBA is requesting the names of WESD's delegate and alternate delegate who will attend the ASBA Delegate Assembly.

In addition, ASBA is requesting the Board's consideration for the attached ASBA proposed 2014 Legislative Political Agenda. ASBA made a change in the Political Agenda process by soliciting items for the Political Agenda from every school district governing board in three areas of focus: long-term, short-term, and session-specific items. Following the Board's discussion, instructions will be provided to the District's official delegate as to the Board's direction in voting at the Delegate Assembly.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board appoint _____ as the Delegate and _____ as the Alternate Delegate to the Arizona School Boards Association's Delegate Assembly to be held on September 7, 2013 and provide appropriate directions to the delegate.

Superintendent 

Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item III.A.

2014 Proposed Political Agenda
Submitted by the Legislative Committee
To be considered by the Delegate Assembly

Long-Term Focus – These overarching issues must be addressed for public schools to excel and provide an opportunity for every child to succeed. The items below reflect those key issues on which we will concentrate over the next 5-10 years.

1. Revise the school finance formula to adequately fund schools.
 - a. Structurally change the tax structure to assure a more stable and reliable source.
 - b. Maximize local school district flexibility in managing these funds.
 - c. Require the same accountability measures of all schools and individuals that receive public funds.
 - d. Repeal any program that gives public monies to private schools.
 - e. Include dedicated funding to education.
2. Uphold preservation of local control to reinforce the connection between the community and its elected governing board members.
3. Meet the unique educational needs of every student so that every student has the opportunity to reach his/her full potential.

Short-Term Focus – Building toward our long-term areas of success, the following items represent critical needs to put us on that path, and will engage our energies over the next 3-5 years.

1. Fund voluntary, full-day kindergarten and include kindergarten students in the override calculation.
2. Fund the implementation costs of Arizona's new standards, assessments, and technology.
3. Restore capital funding to funding formula allocations.
4. Fund inflation fully in the baseline to uphold the voters' mandate.
5. Allow public school tax credits to be used as determined by local districts.
6. Create greater flexibility with mandated graduation requirements.

2014 Legislative Session-Specific – Building toward our long-term areas of success, the following items reflect issues that will not only move us forward, but we believe can be accomplished next year given the legislative atmosphere and current public trends.

1. Advocate for an Administrative Reduction Omnibus to lessen unfunded mandates and administrative burdens.
2. Restore Building Renewal funding to ensure school facilities are adequately maintained.
3. Change “override” language to “local support” to better reflect what voters are being asked to support.
4. Advocate for school safety funds to create a safe learning environment.
5. Allow JTEDs to lease buildings and allow school districts greater flexibility in the divestiture of property to address population and course needs.
6. Expand bonding capacity to allow local districts to address school facility needs.
7. Maximize trust land income for teacher’s salaries and student classroom opportunities.
8. Allow schools to operate a 200-day school year and include funding from 5% to 8% to increase student achievement.
9. Restore 9th grade funding for CTE/JTEDs so that students have the opportunity to be exposed to career fields and/or certification completion.
10. Protect the right of districts to charter schools for innovation.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board

X
X

 Action
Discussion
Information
1st Reading

FROM: Dr. Susan J. Cook, Superintendent

DATE: August 22, 2013

AGENDA ITEM: Revision to Agreement with SBA Steel II LLC (Managing Sprint/Nextel Assets) for the Cell Tower at Sahuaro Elementary School

INITIATED BY: Cathy Thompson, Director of Business Services SUBMITTED BY: Cathy Thompson, Director of Business Services

PRESENTER AT GOVERNING BOARD MEETING: Cathy Thompson, Director of Business Services

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

SUPPORTING DATA

Funding Source: N/A
Budgeted: N/A

On May 12, 2000, the Governing Board approved an Option and Easement Agreement with Nextel West Corporation for a telecommunications facility (cell tower) at Sahuaro Elementary School. The agreement granted WESD a monthly rental payment of \$700.00 during year one of the initial easement term; in year two, and for each subsequent year, the annual fee payment was to increase by fifteen percent over the previous year's fee payment. Currently, the district receives \$925.75 per month. The contract included a provision for voluntary termination by the grantee: "Grantee shall have the right to terminate this Agreement at any time without cause, upon written notice to Grantor."

Effective June 30, 2013, the technology utilized by Sprint/Nextel at Sahuaro was decommissioned; therefore, the site was flagged for review for termination. In lieu of termination, the following options were considered:

Option I:

Ground rent would be suspended for a period of three years beginning August 1, and rent would resume at the end of the abated period, or rent would resume immediately upon any carrier installing services on the tower.

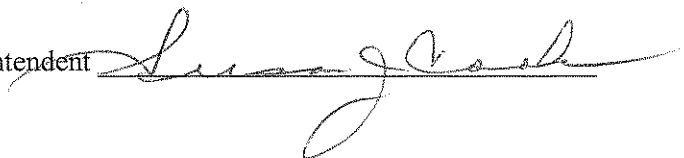
Option II:

The District offered the following option. If monthly rent was suspended, the company would be required to remove the tower from the site at their cost.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the amendment to the agreement with SBA Communications (Sprint/Nextel) for the communications tower at Sahuaro Elementary School to reduce the monthly rent to \$450.00 for three years and allow for another carrier to sublease the site during the three year period.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item III.B.

Option III:

Keep the tower on the Sahuaro site, and monthly rent would be reduced to \$450.00 beginning September 1 for a period of three years and, rent payments shall resume on September 1, 2016 according to the terms of the original agreement. In the event that Lessee enters into a new subtenancy with any telephony provider during the abatement period, rent and any escalations will resume according to the terms of the original agreement.

Sahuaro School is planning to utilize the existing funds and future funds to complete capital projects at the site that are not scheduled in the current bond plan. The Principal at Sahuaro has been involved in the recommendation being presented to the Governing Board.

At this time, it is recommended that the District accept the amendment in Option III to extend the contract for three years and allow for the option to have another provider utilize the site. At the end of the amended agreement, the District will have the option to cancel the agreement per the original terms.

The Agreement has been reviewed by District Legal Counsel.

Prepared by: Nicole Boyd
After recording return to: Alistair Salako
SBA Network Services, Inc.
5900 Broken Sound Parkway, NW. 3rd Floor
Boca Raton, FL 33487-2797
Ph: 1-800-487-7483 ext. 9585

Parcel ID: 149-43-131

AMENDMENT TO COMMUNICATIONS SITE EASEMENT AGREEMENT

THIS AMENDMENT TO COMMUNICATIONS SITE EASEMENT AGREEMENT (hereinafter referred to as "Amendment") is executed this 1st day of September, 2013 (the "Effective Date"), by **WASHINGTON ELEMENTARY SCHOOL DISTRICT, ALSO KNOWN AS SCHOOL DISTRICT NO. 6**, having an address at 12835 N. 33rd Avenue, Phoenix, AZ 85029 ("Lessor") and **SBA STEEL II LLC**, a Florida limited liability company, having a principal office located at 5900 Broken Sound Parkway, NW, Boca Raton, Florida 33487-2797 ("Lessee").

WHEREAS, Lessor, and Nextel West Corp., a Delaware corporation, d/b/a Nextel Communications, entered into that certain Communications Site Easement Agreement dated May 12, 2000, as evidenced by that certain Memorandum of Agreement dated February 9, 2001, as Instrument No. 2001-0099691, as assigned to SBA 2012 TC Assets, LLC, a Delaware limited liability company, f/k/a TowerCo Assets LLC, a Delaware limited liability company by that certain Assignment and Assumption of Ground Lease recorded October 6, 2008, as Instrument No. 2008-0864438, as further assigned to Lessee by that certain Master Assignment and Assumption Agreement dated April 18, 2013, all in the Official Records of Maricopa County Recorder, Arizona (collectively, the "Lease") for Lessee's use of a portion of the real property located at ("Property"), as more particularly described in the attached Exhibit "A"; and

WHEREAS, Lessor and Lessee desire and intend to amend and supplement the Lease as provided herein.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto covenant, agree and bind themselves to the following modifications to the Lease:

1. **Section 5 of the Lease. Rent,** is hereby amended as follows:

Commencing on September 1, 2013, the Rent pursuant to the Agreement shall be reduced to \$450.00 per month for a period of three (3) years ("Rent Reduction Period"). Rent payments shall resume on September 1, 2016 according to the terms of the Agreement. In the event that Lessee enters into a new subtenancy with any telephony provider during the Abatement Period, Rent and any escalations will resume according to the terms of the Agreement.

2. Capitalized terms not defined in this Amendment will have the meaning ascribed to such terms in the Lease.

3. This Amendment may be executed in one or more counterparts, and by difference parties hereto in separate counterparts, each of which when executed shall be deemed to be an original but all of which taken together shall constitute one and the same Lease.

4. Lessee shall have the right to record this Amendment.

5. This Amendment will be governed by and construed and enforced in accordance with the laws of the state in which the Property is located without regard to principles of conflicts of law.

6. Except as specifically set forth in this Amendment, the Lease is otherwise unmodified and remains in full force and effect and is hereby ratified and reaffirmed. In the event of any inconsistencies between the Lease and this Amendment, the terms of this Amendment shall take precedence.

7. Lessor acknowledges that the attached Exhibit "A" may be preliminary or incomplete and, accordingly, Lessee may replace and substitute such Exhibit with an accurate survey and legal descriptions of the Leased Space and Premises and re-record this Lease without obtaining the further approval of Lessor. Following such re-recording, the descriptions of the Leased Space and Premises described therein shall serve as the descriptions for same for all purposes under the Lease.

8. Lessor represents and warrants to Lessee that the Lessor is the sole owner in fee simple title to the Property and the Lessor's interest under the Lease and that consent or approval of no other person is necessary for the Lessor to grant such consent.

IN WITNESS WHEREOF, the parties have executed this Amendment as of the date last executed below.

WITNESSES:

LESSOR:

WASHINGTON ELEMENTARY SCHOOL
DISTRICT, ALSO KNOWN AS SCHOOL
DISTRICT NO. 6

Print Name: _____

By: _____

Name: _____

Title: _____

Print Name: _____

State of Arizona

County of _____

The foregoing instrument was acknowledged before me this _____, 2013 by
_____ of Washington Elementary School
District, also known as School District No. 6, a _____, on behalf of the
corporation.

NOTARY PUBLIC

Print Name: _____

My Commission Expires:

WITNESSES:

TENANT:

SBA STEEL II LLC,
a Florida limited liability company

Print Name: _____

By: Mark Ciarfella
Title: Senior Vice President, Operations

Print Name: _____

STATE OF FLORIDA }
 } ss:
COUNTY OF PALM BEACH }

The foregoing instrument was acknowledged before me this ____ day of _____, 2013 by Mark Ciarfella, Senior Vice President, Operations of SBA STEEL II LLC, a Florida limited liability company, who is personally known to me.

Notary Public
Print Name: _____
My Commission Expires: _____

(NOTARY SEAL)

EXHIBIT "A"

SITUATE IN THE COUNTY OF MARICOPA, AND STATE OF ARIZONA:

TRACT "A" WESTOWN UNIT 4, ACCORDING TO THE PLAT OF RECORD IN THE OFFICE OF THE MARICOPA COUNTY
RECORDER IN BOOK 86 OF MAPS, PAGE 15.

TAX ID NO: 149-43-131

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board

FROM: Dr. Susan J. Cook, Superintendent

DATE: August 22, 2013

AGENDA ITEM: Update Regarding K-3 Standards-Based Report Cards and Reporting Student Progress

INITIATED BY: Janet Sullivan, Assistant Superintendent of Academic Services

SUBMITTED BY: Janet Sullivan, Assistant Superintendent of Academic Services

PRESENTER AT GOVERNING BOARD MEETING: Janet Sullivan, Assistant Superintendent of Academic Services

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

SUPPORTING DATA

Funding Source: N/A
Budgeted: N/A

Mrs. Tee Lambert requested an update on the K-3 standards-based report cards. In place since the 2004-2005 school year, the standards-based report cards have been updated over time to reflect both changes in the standards and feedback from teachers. This summer, the standards-based report cards were updated to match the 2010 Arizona Academic Standards in the areas of language arts and mathematics, as were the rubrics previously developed for teacher use in assessing student progress. In addition, revisions were made to art, music and P.E. by representatives of special area teachers, following feedback from these teachers.

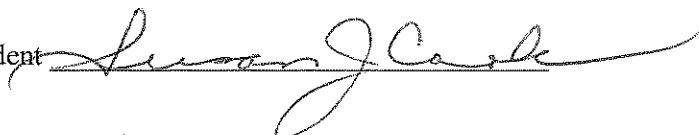
Background

A committee of teachers, parents, and administrators began discussing how best to report student progress beginning in November 2001. Members collected the various report cards in use across the system, which numbered more than 150 variations of the original document, then began researching the topic in the literature as well as to see what other districts, both locally and nationally, were utilizing. Following discussion among committee members, a pilot was designed and implemented at Sunnyslope Elementary School and expanded from there. From the inception of the idea to change the District's format for reporting student progress to parents into a standards-based rather than traditional manner, focus groups with parents, teachers and administrators were conducted. With the initial implementation, professional development for teachers and informational meetings with parents were held. Brochures were produced to assist parents with the interpretation of standards-based grading and of the standards being measured. Rubrics were

SUMMARY AND RECOMMENDATION

No action required.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item IV.A.

Update Regarding K-3 Standards-Based Report Cards and Reporting Student Progress

August 22, 2013

Page 2

developed to assist teachers with data collection and determination of performance-levels. The report cards were created in Excel, and training on the use of the grade book and report card formats was conducted with teachers.

The standards-based report card grades, rather than using the traditional A-F grades, follow the same performance designations as those of Arizona's Instrument to Measure Standards: Falls Far Below, Approaches, Meets, and Exceeds the Standard (FAME). While discussions have occurred about changing the FAME scale to other descriptors, it was decided to maintain designations that are familiar to parents and teachers until such time as the state-testing designations change.

In 2009-2010, standards-based reporting was expanded to fourth grade. Professional development for teachers and information for parents was provided. Focus groups were held with teachers and feedback received from parents. While teachers found grading in this manner to be a challenge and parents found the detailed feedback as to the standards valuable, both groups still wanted traditional grades. Knowing that the standards were changing and that revisions would need to be made to the content of the report cards, and with the uncertainty as to how combining the two formats could best be achieved, reporting progress for fourth graders reverted back to the traditional report card. The use of District reading and mathematics assessment parent reports facilitates parents' interest in reporting of progress related to the standards.

The decision to keep the standards-based report card in grades K-3 and maintaining a more traditional report card in grades 4-8 coincided with the implementation of grade books and report cards in the District's new student information system. With the implementation of Genesis, now known as Synergy, implementation of the grade book within Synergy in grades 4-8 began. Prior to 2010-2011, teachers kept student grades in a variety of ways, including electronic programs, excel documents, and more traditional paper and pencil methods. All grades for 4th – 8th graders are kept in Synergy, and final grades populate report cards in Synergy. The systemic use of the Synergy grade book facilitated meeting the mandatory reporting requirements for the statewide student-teacher-course connection during the 2012-2013 school year.

As the State completes the processes for the student-teacher-course connection, the statewide longitudinal data system and any potential changes impact how student progress is reported at any or all grade levels, the District will evaluate its current methods.

A copy of the 1st grade standards-based report card, parent brochure and sample pages from the rubric are attached as examples.

Washington School District #6

First Grade 2013-2014

Student Name:

School:

Teacher:

E = Exceeds the Standard In addition to learning the required skill, your child has acquired knowledge and/or uses the knowledge beyond the standard.
M = Meets the Standard Your child has learned the required skill stated on the report card.

A = Approaches the Standard Your child has been introduced to the required skill in the classroom and is developing the knowledge necessary to meet the standard.

F = Falls Far Below the Standard Your child shows inadequate learning at this time and will need additional work and time at school and home to acquire the necessary skill.

If blank, standard has not yet been introduced, taught or assessed this quarter. Grades reflect progress toward end of year outcomes.

Reading	Q1	Q2	Q3	Q4
Reads and understands literature				
Reads and understands informational text				
Uses and understands print concepts				
Uses and understands phonological awareness				
Knows phonics and applies grade-level phonics and sight words				
Reads text fluently				
Writing	Q1	Q2	Q3	Q4
Understands text types and purposes of writing				
Produces and distributes writing				
Uses research to build and present knowledge				
Speaking and Listening	Q1	Q2	Q3	Q4
Collaborates with others and comprehends conversation				
Presents knowledge and ideas				
Language	Q1	Q2	Q3	Q4
Uses grammar conventions of standard English				
Acquires and uses vocabulary				

Mathematics	Q1	Q2	Q3	Q4
Represents and solves problems involving addition				
Represents and solves problems involving subtraction				
Understands and applies properties of operations and the relationship between addition and subtraction				
Adds and subtracts within 20				
Works with addition and subtraction equations				
Extends the counting sequence				
Understands place value				
Uses place value understanding and properties of operations to add and subtract				
Measures lengths indirectly and by iterating length units				
Tells and writes time				
Represents and interprets data				
Reasons with shapes and their attributes				
Instructional Modifications	Q1	Q2	Q3	Q4
<input type="checkbox"/> IEP <input type="checkbox"/> DEP <input type="checkbox"/> Language Acquisition				
Describe Modifications:				

Social Studies	Q1	Q2	Q3	Q4
Recognizes and describes how Early World Civilizations impact present day society				
Recognizes and discusses national and state symbols, national holidays, traditions and Presidents of the United States				
Makes and uses various types of maps with accurate details, labels, key and compass rose				

Technology	Q1	Q2	Q3	Q4
Uses a drawing program to create a picture with text				
Utilizes a word processing program to produce and publish a document				
Applies and maintains appropriate behaviors while using technology				

Science	Q1	Q2	Q3	Q4
Identifies and compares plants and animals and their relationships with their habitats				
Identifies and describes Earth materials and natural resources				
Identifies and describes sky objects and weather conditions				
Identifies and describes safe and healthy behaviors				

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Student Name:

Art	Q1	Q2	Q3	Q4
Creates artworks demonstrating the concepts of color, line, shape and/or pattern				
Identifies the concepts of color, line, shapes and/or pattern by writing and discussing artwork				
Identifies techniques, types of artwork and/or artist by writing and discussing artwork				
Demonstrates appropriate behaviors during art activities				

Physical Education	Q1	Q2	Q3	Q4
Demonstrates competency in locomotor and non-locomotor skills, manipulative skills and movement patterns				
Recognizes and identifies the health benefits of exercise				
Participates in physical activity				
Demonstrates appropriate behavior during Physical Education activities				

Music	Q1	Q2	Q3	Q4
Creates music through singing/playing instruments, reading and notating music through symbols				
Demonstrates understanding of how music relates to other disciplines, history, and culture through thematic songs				
Evaluates music by identifying rhythmic and melodic patterns, instrumentation and moods				
Demonstrates appropriate behaviors during music activities				

Student Name:

is assigned to grade: for the 2014-2015 school year

Attendance	Q1	Q2	Q3	Q4
Days Present				
Days Absent				
Days Tardy				

Behaviors that Promote Learning	Q1	Q2	Q3	Q4
Follows classroom and school rules				
Uses materials appropriately				
Listens attentively				
Uses time effectively				
Follows directions to complete tasks and assignments				
Shows positive attitude toward learning				
Strives for quality work				
Works independently				
Works cooperatively with others				
Respects the rights of others				
Accepts responsibility for actions				

First Quarter Comments
Second Quarter Comments
Third Quarter Comments
Fourth Quarter Comments

The Washington Elementary School District has implemented a standards-based report card in order to create a more consistent communication tool and give all students and parents a clear vision of what is required to succeed in school. This report card also gives parents information on exactly how well their child is learning State and District adopted curricula.

This brochure details specific criteria and expectations for attainment of standards as well as the learner qualities which affect student achievement. It is intended to assist you as you reflect on your child's report card, as well as facilitate discussions about student progress with your child's teacher.

The FAME Scale

Each of the indicators on your child's report card indicates a different level of accomplishment.

- * An "E" (**Exceeds** the Standard) shows work beyond what is expected. Students must show a thorough knowledge of the content area and be able to apply it in unique ways.
- * An "M" (**Meets** the Standard) means the child has mastered the required content and understands all necessary information.
- * An "A" (**Approaches** the Standard) shows that the student has mastered some of the required skills, but has not learned others. The child should be encouraged to keep trying.
- * An "F" (**Falls Far Below** the Standard) shows great difficulty in learning.

Understanding Your Child's Standards-Based Report Card

~First Grade~



...every child; every day; every opportunity!

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 Governing Board: Chris Maza, President • Aaron Jahneke, Vice President • Bill Adams, Member • Clorinda Graziano, Member • Ted Lambert, Member
 Dr. Susan J. Cook, Superintendent

Reading

By the end of First Grade the student should be able to:



- Read and understand literature (ask/answer questions, describe characters)
- Read and understand informational text (ask/answer questions, use text features)
- Use and understand print concepts (organization and basic features of print)
- Use and understand phonological awareness (understanding of spoken words, syllables, and sounds)
- Use and apply phonics and sight words knowledge to read
- Read fluently with sufficient accuracy to support comprehension

Writing



- Understand text types and purposes of writing (opinion, informative, narrative)
- Produce and edit writing and publish with digital tools
- Research to build and present knowledge

Speaking and Listening



- Work with others and understand conversation
- Present knowledge in complete sentences, describing people, places and things

Language



- Use grammar conventions of standard English (print upper and lower case letters, use common, proper and possessive nouns, use singular and plural nouns with matching verbs, use conjunctions and adjectives, frequent prepositions, use capitalization, punctuation)
- Determine the meaning of unknown and multiple-meaning words and phrases and define words by category



Math

By the end of First Grade the student should be able to:

- Represent and solve word problems using addition and subtraction to 20
- Understand and apply properties of operations and the relationship of addition and subtraction
- Add and subtract within 20, showing fluency for addition and subtraction within 10
- Work with addition and subtraction equations, understanding the equal sign and determining the unknown whole number
- Extend the counting sequence by counting to 120
- Understand place value with ones and tens and show comparisons with symbols ($>$, $=$, and $<$)
- Use place value understanding to add within 100 using a two-digit number and a one-digit number and use of multiples of 10
- Measure lengths indirectly by ordering three objects by length and comparing length using a third object
- Tell and write time in hours and half-hours using both analog and digital clocks
- Organize, represent, and interpret data with up to three categories
- Reason with shapes and their attributes by defining attributes (triangles are three-sided), compose two-dimensional shapes and partition circles and rectangles into two and four equal shares



Social Studies

By the end of First Grade the student should be able to:

- Recognize and describe how Early World Civilizations impact present day society (e.g., farming, government, writing, art/ architecture)
- Recognize and discuss national and state symbols, national holidays, traditions, and Presidents of the United States (e.g., Statue of Liberty, Liberty Bell, Bald Eagle, Flag, White House, Washington Monument, palo verde, saguaro blossom, cactus wren, state flag)
- Make and use various types of maps (e.g., physical, topographical, relief, political) with accurate details, key and compass rose



Science

By the end of First Grade the student should be able to:

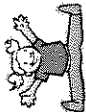
- Identify and compare the characteristics of plants and animals and their relationships within their habitats
- Identify and describe all Earth materials and natural resources (e.g., rocks, soil, water, air, oil, trees, wildlife)
- Identify and describe all sky objects and weather conditions (e.g., sun, moon, stars, clouds, birds, airplanes, contrails, temperature, type of precipitation, wind, seasons)
- Identify and describe safe and healthy behaviors independently



Technology

By the end of First Grade the student should be able to:

- Use a drawing program to create a picture with text
- Utilize a word processing program to produce and publish a document
- Apply and maintain appropriate behavior while using technology



Physical Education

By the end of First Grade the student should be able to:

- Demonstrate competency in motor skills and movement patterns in five out of nine locomotor skills: running, walking, hopping, skipping, leaping, sliding, galloping, marching, and jumping
- Demonstrate seven of the nine nonlocomotor skills: balancing, twisting, turning, bending, stretching, rocking, swaying, pushing, and pulling
- Demonstrate five out of nine manipulative skills: throwing, striking, dribbling, kicking, trapping, punting, volleying, pushing, and pulling
- Apply and maintain appropriate behavior during PE activities
- Demonstrate preparedness for PE activities with safe and proper attire
- Recognize and identify the health benefits of exercise
- Demonstrate effort and participate in vigorous activity



Music

By the end of First Grade the student should be able to:

- Create music by: producing correct pitch, maintaining steady beat, singing and playing loud/soft, fast/slow, high/low
- Create music by: improvising an answer to a teacher-performed statement and writing short pieces of music using non-standard notation
- Demonstrate how conditions influence the development of music by: using body movement to show a variation in rhythm, pitch or tempo, explaining why they like a piece of music
- Evaluate music using established criteria by: identifying a variety of band, orchestra and classroom instruments, recognizing rhythmic and melodic pattern, and expressing personal feeling about music through words or drawing
- Apply and maintain appropriate behavior for the music room setting

Behaviors That Promote Learning



- The student follows classroom and school rules.
- The student uses materials appropriately.
- The student listens attentively.
- The student uses time effectively.
- The student follows directions to complete tasks and assignments.
- The student shows a positive attitude toward learning.
- The student strives for quality work.
- The student works independently.
- The student works cooperatively with others.
- The student respects the rights of others.
- The student accepts responsibility for his or her actions.

Reading				
<u>Standard</u>	<u>F</u>	<u>A</u>	<u>M</u>	<u>E</u>
Reads, listens to and understands literature with support	Is unable to read, listen to and understand literature.	Is able to read, listen to and understand literature inconsistently.	Is able to read, listen to and understand literature consistently.	Is able to read, listen to and understand literature independently.
Assessment source-A to Z fiction	Is unable to read, listen to and understand literature. Scores far below benchmark	Is able to read, listen to and understand literature inconsistently. Scores below benchmark	Is able to read, listen to and understand literature consistently. Fall benchmark A-Z D (DRA 6) Winter Benchmark A-Z G (DRA 12) Spring Benchmark A-Z J (DRA 18)	Is able to read, listen to and understand literature independently. Scores above benchmark

Reads and understands informational text with support Assessment source-A to Z non-fiction	Is unable to read and understand informational text Is unable to read and understand informational text. Scores far below benchmark	Is able to read, listen to and understands informational text inconsistently. Is able to read, listen to and understands informational text inconsistently. Scores below benchmark	Is able to read, listen to and understand informational text consistently. Is able to read, listen to and understand informational text consistently. Fall benchmark A-Z D (DRA 6) Winter Benchmark A-Z G (DRA 12) Spring Benchmark A-Z J (DRA 18)	Is able to read, listen to and understand informational text independently. Is able to read, listen to and understand informational text independently. Scores above benchmark
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Reading				
<u>Standard</u>	<u>F</u>	<u>A</u>	<u>M</u>	<u>E</u>
Uses and understands print concepts; Assessment source-Print Concepts	Is unable to use and understand print concepts. Is unable to use and understand print concepts. 0-1 points correct	Is able to use and understand print concepts inconsistently. Is able to use and understand print concepts inconsistently. 2-3 points correct	Is able to use and understand print concepts consistently. Is able to use and understand print concepts consistently. 4 points correct	Is able to use and understand print concepts independently. Is able to use and understand print concepts consistently and independently. 4 points correct and is consistent and independent in application.

Uses and understands phonological awareness; <i>Assessment source- DIBELS Next</i>	Is unable to use and understand phonological awareness.	Is able to use and understand phonological awareness inconsistently.	Is able to use and understand phonological awareness consistently.	Is able to use and understand phonological awareness independently.
	Is unable to use and understand phonological awareness. <i>DIBELS Next Intensive Intervention Score</i>	Is able to use and understand phonological awareness inconsistently. <i>DIBELS Next Strategic Intervention Score</i>	Is able to use and understand phonological awareness consistently. <i>DIBELS Next Benchmark Level Score</i>	Is able to use and understand phonological awareness independently. <i>DIBELS Next Above Benchmark Score</i>

Reading				
<u>Standard</u>	<u>F</u>	<u>A</u>	<u>M</u>	<u>E</u>
Knows and applies grade-level phonics and sight words; <i>assessment source- Phonics Screener</i>	Does not know and apply grade-level phonics and sight words.	Inconsistently knows and applies grade-level phonics and sight words.	Consistently knows and applies grade-level phonics and sight words.	Independently knows and applies above grade-level phonics and sight words.
	Does not know and apply grade-level phonics and sight words. Below 131 points	Inconsistently knows and applies grade-level phonics and sight words. 132 points	Consistently knows and applies grade-level phonics and sight words. 171 points	Independently knows and applies above grade-level phonics and sight words. Above 190 points and able to go on to grade 2 phonics skills

Reads and understands emergent-reader text fluently; <i>assessment source-DORF (not assessed at beginning of year), A to Z</i>	is unable to read and understand emergent-reader text fluently. <i>Is unable to read and understand emergent-reader text fluently.</i>	Is able to read and understand emergent-reader text fluently inconsistently. <i>Is able to read and understand emergent-reader text fluently inconsistently.</i>	Is able to read and understand emergent-reader text fluently. <i>Is able to read and understand emergent-reader text fluently.</i>	Independently is able to read and understand emergent-reader text fluently. <i>Independently is able to read and understand emergent-reader text fluently.</i>
	less than 15 wpm <i>less than 20 wpm correct</i>	between 16-22 wpm <i>between 21-33 wpm correct</i>	between 23-47 wpm <i>above 34 wpm correct</i>	more than 47 wpm <i>more than 69 wpm correct (Spring Benchmark)</i>
Mid (2nd & 3rd Quarter)				
Spring (4th Quarter)	less than 31 wpm <i>less than 36 wpm correct</i>	between 32-46 wpm <i>between 37-68 wpm correct</i>	between 47-52 wpm <i>above 69 wpm correct</i>	more than 52 wpm <i>more than 80 wpm correct (Grade 3 beginning of year benchmark)</i>